

LEONI TOWNSHIP OFFICE
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LEONI TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING
MINUTES
November 15, 2022

The Leoni Township Board of Trustees held a Regular Board Meeting on November 15, 2022 @ 6:00 PM, the meeting was held in person and by zoom.us. Attendees participated through <http://www.zoom.us> or by telephone and in person

Call to Order 6:01 pm

Roll Call

Members Present: Supervisor Linnabary, Clerk Norris, Treasurer King, Trustee's Kinch, Cox, Horning & Hill

Members Absent: None

Attendance Approximately: 16-In person 3-Zoom

PUBLIC COMMENT:

Public Comment Opened 6:02 pm

Public Comment Closed 6:26 pm

APPROVAL OF AGENDA

*Motion by Linnabary, support by Cox to **approve** the Agenda as written*

Voice vote: 7 Ayes -All

0 Absent

0 Nays

Motion Passed

APPROVAL OF ACCOUNTS PAYABLE:

*Motion by Linnabary, support by Norris to **approve** Accounts Payable October 13, 2022-October 30, 2022, in the amount of \$69,578.07*

Roll call vote: 7 Ayes Linnabary, Norris, King, Kinch, Horning, Hill and Cox

0 Absent

0 Nays

Motion Passed

*Motion by Linnabary, support by Cox to **approve** Accounts Payable October 31, 2022-November 2, 2022, in the amount of \$37,065.06*

Roll call vote: 7 Ayes Linnabary, Norris, King, Kinch, Hill, Horning, and Cox

0 Absent

0 Nays

Motion Passed

*Motion by Linnabary, support by King to **approve** Accounts Payable November 3, 2022-November 15, 2022 in the amount of \$591,031.90*

Roll call vote: 7 Ayes Linnabary, Norris, King, Kinch, Horning, Hill, and Cox
0 Absent
*0 Nays **Motion Passed***

CONSENT AGENDA:

*Motion by Linnabary, support by Cox to **approve** the Consent Agenda*

Roll call vote: 7 Ayes Linnabary, Norris, King, Kinch, Horning, Hill, and Cox
0 Absent
*0 Nays **Motion Passed***

OLD BUSINESS:

RESERVED:

1. Brills Lake Sewer Project-Updates (Awaiting Documents)
2. Used Motor Vehicle License Application from Delamater Automotive, Includes Municipality and Zoning Approval – Awaiting Site Plan Approval
3. Site Plan Review and Approval Ordinance Revision-At PC Level
4. Fence at 6550 Ann Arbor Rd-Proceeding to Court
5. Approve the quote from Kings Equipment for a Kubota RTV-1100C total cost \$26,439.50-moved to Reserved for 2 more quotes
6. Tabled from Oct 11th Meeting-Approval for Mike Hill Concrete Specialists to Tear out and Replace 48' x 58' square of blacktop and a 3' x 53' section of concrete at the Leoni Township Hall in the amount of \$24,147 to be paid for out of the General Fund

NEW BUSINESS:

1. Approve the F&V Construction Management Agreement for Construction Phase Authorization regarding the Sanitary Pump Station Improvements. Total FVCM Budget Authorization is \$1,075,698.89 to be paid for with ARPA Funds

*Motion by Linnabary, support by Kinch to **approve** the F&V Construction Management Agreement for Construction Phase Authorization regarding the Sanitary Pump Station Improvements. Total FVCM Budget is \$1,075,698.89 to be paid for with ARPA Funds*

Roll call vote: 7 Ayes Linnabary, Norris, King, Kinch, Horning, Hill, and Cox
0 Absent
*0 Nays **Motion Passed***

2. Approve the Region 2 Planning Commission Invoice for FY 2023 Membership Dues in the amount of \$3,783.69 to be paid for out of the General Fund

*Motion by Cox, support by King to **approve** the Region 2 Planning Commission Invoice for FY 2023 Membership Dues in the amount of \$3,783.69 to be paid for out of the General Fund*

Roll call vote: 7 Ayes Linnabary, Norris, King, Kinch, Cox, Hill, and Horning
0 Absent
*0 Nays **Motion Passed***

3. Approve Assessment Renewal Certifications for 2023 for Assessor's Cary Stiles, Melissa Martin, and Kelsey Cox in the amount of \$400 to be paid for out of the Assessing Department Budget

Motion by Linnabary, support by King to approve Assessment Renewal Certifications for 2023 for Assessor's Cary Stiles, Melissa Martin, and Kelsey Cox in the amount of \$400 to be paid for out of the Assessing Department Budget

Roll call vote: 7 Ayes Linnabary, Norris, King, Kinch, Cox, Hill, and Horning
0 Absent
0 Nays **Motion Passed**

4. Approve the MERS Healthcare Savings Program Participation Agreement
5. Approve the MERS Contribution Addendum for the Health Care Savings Program
6. Approve the MERS Health Care Savings Program Uniform Resolution

Motion by King, support by Norris to approve the MERS Healthcare Savings Program Participation Agreement, the MERS Contribution Addendum for the Health Care Savings Program and the MERS Health Care Savings Program Uniform Resolution

Roll call vote: 7 Ayes Linnabary, Norris, King, Kinch, Cox, Hill, and Horning
0 Absent
0 Nays **Motion Passed**

7. Approve adopting a Retention Schedule for Meeting Recordings as recommended by MTA General Schedule #25 Records Retention & Disposal Schedule Item #201 Meeting Notes and Audio or Video Recordings which states *Notes and audio or visual recordings of meetings of a township body made for the purpose of transcribing the minutes may be destroyed after the meeting at which the minutes are approved by the public body. EVT=One day after the date that the meeting minutes are approved. (MCL 15.269)*

Motion by Norris, support by Cox to approve adopting a Retention Schedule for Meeting Recordings as recommended by MTA General Schedule #25 Records Retention & Disposal Schedule Item #201 Meeting Notes and Audio or Video Recordings which states Notes and audio or visual recordings of meetings of a township body made for the purpose of transcribing the minutes may be destroyed after the meeting at which the minutes are approved by the public body. EVT=One day after the date that the meeting minutes are approved. (MCL 15.269)

Roll call vote: 7 Ayes Linnabary, Norris, King, Kinch, Cox, Hill, and Horning
0 Absent
0 Nays **Motion Passed**

8. Approve Ordinance for Bubbler's/Aerator's

Motion by Cox, support by Horning to approve an Ordinance for Bubbler's/Aerator's

Roll call vote: 1 Aye Cox
6 Nays Linnabary, Norris, King, Kinch, Hill, and Horning
0 Absent **Motion Failed**

PUBLIC COMMENT:

Public Comment Opened 6:57 pm
Public Comment Closed 7:10 pm

DISCUSSION:

1. Summer Nights Special Event Application-Start approval process
2. Proposed Site Plan Review Cover & Page 1
3. 8 Properties in Dorrell Trailer Park from Jackson County Treasurer
4. Window Trim
5. CWSRF-2023 Funding
6. Job Posting

ALL DISCUSSION ITEMS WERE DISCUSSED DURING THE WORK SESSION

Motion by Cox to adjourn, support by Horning at 7:12 pm
*Motion carried by Voice Vote-Aye for all **Motion Passed***
Meeting adjourned at 7:12 pm

Cindy Norris, Clerk