

LEONI TOWNSHIP OFFICE  
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LEONI TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES  
JUNE 13, 2023

The Leoni Township Board of Trustees held a Regular Board Meeting on JUNE 13, 2023 @ 6:00 PM  
The meeting was held in person and by Zoom. Attendees participated through <http://www.zoom.us>  
Or in person

CALL TO ORDER 6:02 PM

ROLL CALL

MEMEBERS PRESENT: SUPERVISOR LINNABARY, CLERK NORRIS, TREASURER KING, TRUSTEE'S KINCH,  
HORNING, COX & HILL

MEMBERS ABSENT: NONE

ATTENDANCE APPX: 10 IN PERSON 3 ZOOM

**PUBLIC COMMENT:**

PUBLIC COMMENT OPENED: 6:03 PM

PUBLIC COMMENT CLOSED: 6:04 PM

**APPROVAL OF AGENDA:**

*MOTION BY COX, SUPPORT BY NORRIS **TO APPROVE THE AGENDA***

*VOICE VOTE: 7 AYES*

*0 NAYS*

*0 ABSENT*

***MOTION PASSED***

**APPROVAL OF ACCOUNTS PAYABLE:**

*MOTION BY LINNABARY, SUPPORT BY KING **TO APPROVE \$440,721.02 FROM MAY 11, 2023-JUNE 6, 2023, ACCOUNTS PAYABLE***

*ROLL CALL VOTE: 7 AYES LINNABARY, NORRIS, KING, HORNING, KINCH, COX AND HILL*

*0 NAYS*

*0 ABSENT*

***MOTION PASSED***

*MOTION BY LINNABARY, SUPPORT BY KING **TO APPROVE \$820,665.61 FROM JUNE 7, 2023-JUNE 14, 2023, ACCOUNTS PAYABLE***

*ROLL CALL VOTE: 7 AYES LINNABARY, NORRIS, KING, HORNING, KINCH, COX AND HILL*

*0 NAYS*

*0 ABSENT*

***MOTION PASSED***

*MOTION BY LINNABARY, SUPPORT BY COX **TO AUTHORIZE** THE BOARD TO PAY JACKSON COUNTY WASTEWATER DISPOSAL FACILITY SOUTHERN REGIONAL INTERCEPTOR SECTION (SRI) BOND IN THE AMOUNT OF \$289,172.87 WHICH IS DUE BY JULY 1, 2023*

*ROLL CALL VOTE:       7 AYES   LINNABARY, NORRIS, KING, HORNING, KINCH, COX AND HILL  
                          0 NAYS  
                          0 ABSENT                               **MOTION PASSED***

**CONSENT AGENDA:**

*MOTION BY LINNABARY, SUPPORT BY COX **TO APPROVE** THE CONSENT AGENDA*

*ROLL CALL VOTE:       7 AYES   LINNABARY, NORRIS, KING, HORNING, KINCH, COX AND HILL  
                          0 NAYS  
                          0 ABSENT                               **MOTION PASSED***

**OLD BUSINESS:**

1. **TABLED** FROM OCT 11, 2022 MEETING-APPROVAL FOR MIKE HILL CONCRETE SPECIALISTS TO TEAR OUT AND REPLACE 48' X 58' SQUARE OF BLACKTOP AND A 3' X 53' SECTION OF CONCRETE AT THE LEONI TOWNSHIP HALL IN THE AMOUNT OF \$24,147 TO BE PAID FOR OUT OF THE GENERAL FUND

**RESERVED:**

1. BRILLS LAKE SEWER PROJECT-UPDATES (AWAITING EASEMENT)
2. SITE PLAN REVIEW AND APPROVAL ORDINANCE REVISION-PC SENDING BACK TO ORDINANCE COMMITTEE FOR CLARIFICATION
3. FENCE AT 6550 ANN ARBOR RD-ZONING VIOLATION LITIGATION-IN COURT

**NEW BUSINESS:**

1. APPROVAL FOR F&V TO AWARD THE REPAIR OF ONE OF THE PUMPS OF THE MAIN LIFT STATION TO PROFESSIONAL PUMP IN THE AMOUNT OF \$15,862.90, TO BE PAID FOR OUT OF THE MAINTENANCE ALLOWANCE

*MOTION BY LINNABARY, SUPPORT BY HORNING **FOR APPROVAL** FOR F&V TO AWARD THE REPAIR OF ONE OF THE PUMPS OF THE MAIN LIFT STATION TO PROFESSIONAL PUMP IN THE AMOUNT OF \$15,862.90, TO BE PAID FOR OUT OF THE MAINTENANCE ALLOWANCE*

*ROLL CALL VOTE:       7 AYES   LINNABARY, NORRIS, KING, HORNING, KINCH, COX AND HILL  
                          0 NAYS  
                          ABSENT                               **MOTION PASSED***

2. APPROVAL FOR F&V TO PURCHASE REPLACEMENT TEETH FOR THE MOYNO MACERATOR FOR SEPTIC RECEIVING IN THE AMOUNT OF \$6,262.48 TO BE PAID FOR OUT OF THE MAINTENANCE ALLOWANCE

*MOTION BY LINNABARY, SUPPORT KING **FOR APPROVAL** FOR F&V TO PURCHASE REPLACEMENT TEETH FOR THE MOYNO MACERATOR FOR SEPTIC RECEIVING IN THE AMOUNT OF \$6,262.48 TO BE PAID FOR OUT OF THE MAINTENANCE ALLOWANCE*

*ROLL CALL VOTE:       7 AYES   LINNABARY, NORRIS, KING, HORNING, KINCH, COX AND HILL  
                          0 NAYS  
                          0 ABSENT                               **MOTION PASSED***

3. APPROVE THE ADULT USE LICENSE #62 CENTER CREEK LLC, MICHIGAN AVE., JACKSON, MI 49201  
NEW MARIHUANA RETAIL, CURRENT MEDICAL PROVISIONING LICENSE  
*MOTION BY NORRIS, SUPPORT BY KING **TO APPROVE** THE ADULT USE LICENSE #62 CENTER CREEK LLC,  
MICHIGAN AVE., JACKSON, MI 49201 NEW MARIHUANA RETAIL, CURRENT MEDICAL PROVISIONING  
LICENSE*

ROLL CALL VOTE: 7 AYES LINNABARY, NORRIS, KING, HORNING, KINCH, COX AND HILL  
0 NAYS  
0 ABSENT **MOTION PASSED**

4. APPROVE THE ADULT USE LICENSE #63 THE NEW RESERVE LLC, PAGE AVE., JACKSON, MI 49203 NEW  
ADULT USE MARIHUANA GROWER

*MOTION BY NORRIS, SUPPORT BY KING **TO APPROVE THE** ADULT USE LICENSE #63 THE NEW RESERVE  
LLC, PAGE AVE., JACKSON, MI 49203 NEW ADULT USE MARIHUANA GROWER*

ROLL CALL VOTE: 7 AYES LINNABARY, NORRIS, KING, HORNING, KINCH, COX AND HILL  
0 NAYS  
0 ABSENT **MOTION PASSED**

5. APPROVE AN ORDINANCE ADOPTING AND ENACTING A CODE OF ORDINANCES FOR LEONI  
TOWNSHIP PUBLISHED BY MUNICODE, CONSISTING OF CHAPTERS 1 THROUGH 97, EACH INCLUSIVE  
IS ADOPTED

*MOTION BY LINABARY, SUPPORT BY NORRIS **TO APPROVE** AN ORDINANCE ADOPTING AND ENACTING A  
CODE OF ORDINANCES FOR LEONI TOWNSHIP PUBLISHED BY MUNICODE, CONSISTING OF CHAPTERS 1  
THROUGH 97, EACH INCLUSIVE IS ADOPTED*

ROLL CALL VOTE: 7 AYES LINNABARY, NORRIS, KING, HORNING, KINCH, COX AND HILL  
0 NAYS  
0 ABSENT **MOTION PASSED**

6. AUTHORIZE THE BOARD TO APPROVE RENEWAL OF THE PROPERTY & CASUALTY INSURANCE  
THROUGH BHS INSURANCE CO. RENEWAL AMOUNT IS \$108,748 ANNUAL COVERAGE PERIOD IS  
FROM APRIL 8, 2023-2024

*MOTION BY NORRIS, SUPPORT BY KING **TO AUTHORIZE** THE BOARD TO APPROVE RENEWAL OF THE  
PROPERTY & CASUALTY INSURANCE THROUGH BHS INSURANCE CO. RENEWAL AMOUNT IS \$108,748  
ANNUAL COVERAGE PERIOD IS FROM APRIL 8, 2023-2024-MOTION TO INCLUDE ALLOWING THE  
EXECUTIVE COMMITTEE AUTHORITY TO DROP SOME COVERAGES THAT ARE NO LONGER NECESSARY*

ROLL CALL VOTE: 7 AYES LINNABARY, NORRIS, KING, HORNING, KINCH, COX AND HILL  
0 NAYS  
0 ABSENT **MOTION PASSED**

7. AUTHORIZE THE BOARD TO APPROVE THE UPDATED EMPLOYEE HANDBOOK

*MOTION BY LINNABARY, SUPPORT BY NORRIS **TO APPROVE** BOARD APPROVAL OF THE UPDATED  
EMPLOYEE HANDBOOK*

ROLL CALL VOTE: 7 AYES LINNABARY, NORRIS, KING, COX, HORNING, KINCH, AND HILL  
0 NAYS  
0 ABSENT **MOTION PASSED**

8. AUTHORIZE THE BOARD TO APPROVE THE WAGE MATRIX

*MOTION BY NORRIS, SUPPORT BY COX **TO AUTHORIZE** THE BOARD TO APPROVE THE WAGE MATRIX*

ROLL CALL VOTE: 7 AYES LINNABARY, NORRIS, KING, COX, HORNING, KINCH, AND HILL  
0 NAYS  
0 ABSENT **MOTION PASSED**

9. AUTHORIZE THE BOARD TO APPROVE THE UPDATED ADMIN FEES FOR ORDINANCE MOWING  
CURRENT FEES \$50-1<sup>ST</sup> TIME \$75-2<sup>ND</sup> TIME \$100-3<sup>RD</sup> TIME  
NEW FEES \$75-1<sup>ST</sup> TIME \$100-2<sup>ND</sup> TIME \$150-3<sup>RD</sup> TIME  
*MOTION BY LINNABARY, SUPPORT BY KING **TO AUTHORIZE** THE BOARD TO APPROVE THE UPDATED  
ADMIN FEES FOR ORDINANCE MOWING*

CURRENT FEES \$50-1<sup>ST</sup> TIME \$75-2<sup>ND</sup> TIME \$100-3<sup>RD</sup> TIME  
NEW FEES \$75-1<sup>ST</sup> TIME \$100-2<sup>ND</sup> TIME \$150-3<sup>RD</sup> TIME

ROLL CALL VOTE: 7 AYES LINNABARY, NORRIS, KING, COX, HORNING, KINCH, AND HILL  
0 NAYS  
0 ABSENT **MOTION PASSED**

10. AUTHORIZE THE BOARD TO PAY DEPUTY CLERK PAM TRAMMELL FOR THE ADDITIONAL JOB  
RESPONSIBILITIES AS INTERIM ACCOUNTANT IN THE AMOUNT OF \$4095  
*MOTION BY LINNABARY, SUPPORT BY NORRIS **TO AUTHORIZE** THE BOARD TO PAY DEPUTY CLERK PAM  
TRAMMELL FOR THE ADDITIONAL JOB RESPONSIBILITIES AS INTERIM ACCOUNTANT IN THE AMOUNT OF  
\$4095*

ROLL CALL VOTE: 7 AYES LINNABARY, NORRIS, KING, COX, HORNING, KINCH, AND HILL  
0 NAYS  
0 ABSENT **MOTION PASSED**

11. AUTHORIZE DPW SUPERVISOR TO SELL OUR 1990 INTERNATIONAL DUMP TRUCK  
1HTGJ0005LH239032 IN THE AMOUNT OF \$500 TO JACKSON TRUCK SERVICE  
*MOTION BY LINNABARY, SUPPORT BY COX **TO AUTHORIZE** DPW SUPERVISOR TO SELL OUR 1990  
INTERNATIONAL DUMP TRUCK 1HTGJ0005LH239032 IN THE AMOUNT OF \$500 TO JACKSON TRUCK  
SERVICE*

ROLL CALL VOTE: 7 AYES LINNABARY, NORRIS, KING, COX, HORNING, KINCH, AND HILL  
0 NAYS  
0 ABSENT **MOTION PASSED**

12. AUTHORIZE THE PURCHASE OF A SIMPLICITY 61" ZERO TURN MOWER, UNDER THE STATE OF  
MICHIGAN PRICE OF \$9,048 (ACCOUNT #101-901-977.265) FROM KING'S EQUIPMENT IN JACKSON,  
MI

*MOTION BY LINNABARY, SUPPORT BY NORRIS **TO AUTHORIZE** THE PURCHASE OF A SIMPLICITY 61" ZERO  
TURN MOWER, UNDER THE STATE OF MICHIGAN PRICE OF \$9,048 (ACCOUNT #101-901-977.265) FROM  
KING'S EQUIPMENT IN JACKSON, MI*

ROLL CALL VOTE: 7 AYES LINNABARY, NORRIS, KING, COX, HORNING, KINCH AND HILL  
0 NAYS  
0 ABSENT **MOTION PASSED**

13. AUTHORIZE APPROVAL OF SITE PLAN FOR BRADLEY & KEANE CAMPGROUND, 000-04-25-452-001-  
00, 7945 DUNN RD

*MOTION BY LINNABARY, SUPPORT BY KING **TO AUTHORIZE** APPROVAL OF SITE PLAN FOR BRADLEY &  
KEANE CAMPGROUND, 000-04-25-452-001, 7945 DUNN RD*

ROLL CALL VOTE: 7 AYES LINNABARY, NORRIS, KING, COX, HORNING, KINCH, AND HILL

0 NAYS  
0 ABSENT

**MOTION PASSED**

14. AUTHORIZE THE SUPERVISOR TO EXECUTE LETTER OF SUPPORT TO HABITAT FOR HUMANITY TO APPLY FOR A GRANT

*MOTION BY KING, SUPPORT BY NORRIS **TO AUTHORIZE** THE SUPERVISOR TO EXECUTE LETTER OF SUPPORT TO HABITAT FOR HUMANITY TO APPLY FOR A GRANT*

ROLL CALL VOTE: 7 AYES LINNABARY, NORRIS, KING, COX, HORNING, KINCH, AND HILL  
0 NAYS  
0 ABSENT **MOTION PASSED**

15. AUTHORIZE THE SUPERVISOR TO EXECUTE THE FORMATION OF A COMPENSATION COMMITTEE COMPRISED OF PRIVATE CITIZENS TO OVERSEE SETTING BOARD WAGES

*MOTION BY NORRIS, SUPPORT BY COX **TO AUTHORIZE** THE SUPERVISOR TO EXECUTE THE FORMATION OF A COMPENSATION COMMITTEE COMPRISED OF PRIVATE CITIZENS TO REVIEW, DISCUSS AND MAKE RECOMMENDATIONS CONCERNING SETTING BOARD WAGES*

ROLL CALL VOTE: 7 AYES LINNABARY, NORRIS, KING, COX, HORNING, KINCH, AND HILL  
0 NAYS  
0 ABSENT **MOTION PASSED**

**PUBLIC COMMENT:**

PUBLIC COMMENT OPENED 6:29 PM  
PUBLIC COMMENT CLOSED 6:29 PM

**DISCUSSION:**

**ALL DISCUSSION ITEMS WERE DISCUSSED DURING THE WORK SESSION**

MOTION BY LINNABARY TO **ADJOURN**, SUPPORT BY HORNING AT 6:46 PM  
MOTION CARRIED BY VOICE VOTE-AYE FOR ALL **MOTION PASSED**  
**MEETING ADJOURNED AT 6:46 PM**

CINDY NORRIS, CLERK