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LEONI TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING
MINUTES
July 13, 2021

The Leoni Township Board of Trustees held a Regular Board Meeting on July 13, 2021 @ 6:00 PM, the meeting was held by zoom.us. Attendees participated through <http://www.zoom.us> or by telephone.

Call to Order 6:00 pm
Members Present: Supervisor Linnabary, Clerk Norris, Treasurer King, Trustees Kinch, Cox, Hill, and Horning
Members Absent: None
Attendance Approximately: 20

BRIEF PUBLIC COMMENT:

Public Comment Opened 6:01 pm
Public Comment Closed 6:03 pm

APPROVAL OF AGENDA

*Motion by Linnabary support by Cox to **approve** the Agenda as written with the addition of Authorizing F&V Engineering Design New Business 1a*

*Roll call vote: 7 Ayes Norris, King, Kinch, Hill, Linnabary, Horning and Cox
0 Nays **Motion Passed***

APPROVAL OF ACCOUNTS PAYABLE:

*Motion by Linnabary, support by Kinch to **approve** Accounts Payable April 14,2021-May 4, 2021 in the amount of \$55,229.15*

*Roll call vote: 7 Ayes Linnabary, Norris, King, Kinch, Hill, Horning and Cox
0 Nays **Motion Passed***

*Motion by Linnabary, support by Cox to **approve** Accounts Payable May 5, 2021 – May 11, 2021 in the amount of \$617,175.87*

*Roll call vote: 7 Ayes Linnabary, Norris, King, Kinch, Hill, Horning, and Cox
0 Nays **Motion Passed***

*Motion by Linnabary, support by Horning to **approve** ACH April 1, 2021-April 30,2021 in the amount of \$41,884.73*

*Roll call vote: 7 Ayes Linnabary, Norris, King, Kinch, Hill, Horning and Cox
0 Nays **Motion Passed***

*Motion by Linnabary, support by Cox to **approve** Transfer from General Fund to Public Safety in the amount of \$150,000*

*Roll call vote: 7 Ayes Linnabary, Norris, King, Kinch, Hill, Horning and Cox
0 Nays **Motion Passed***

CONSENT AGENDA:

*Motion by Linnabary, support by Horning to **approve** the Consent Agenda*

*Roll call vote: 7 Ayes Linnabary, Norris, King, Kinch, Hill, Horning, and Cox
0 Nays **Motion Passed***

OLD BUSINESS:

1. Brills Lake Sewer Project

Moving forward with design/and engineering plans. Upcoming meetings scheduled.

NEW BUSINESS:

1. SRI Bond Payment/SRI Proposed Settlement Update-Closed Session for Discussion

*Motion by Horning, support by Linnabary to **approve** going into Closed Session at 6:16 pm*

*Roll call vote: 7 Ayes Linnabary, Norris, King, Kinch, Hill, Horning, and Cox
0 Nays **Motion Passed***

*Motion by Kinch, support by Horning to **approve** returning to Regular Session at 6:46 pm*

*Roll call vote: 7 Ayes Linnabary, Norris, King, Kinch, Hill, Horning and Cox
0 Nays **Motion Passed***

*Motion by Linnabary, support by Horning to **approve** reopening Regular Session at 6:47 pm*

*Roll call vote: 7 Ayes Linnabary, Norris, King, Kinch, Hill, Horning and Cox
0 Nays **Motion Passed***

*Motion by Horning, support by Linnabary to **approve** SRI Bond payment due July 1, 2021 in the amount of \$263,595.79 with \$136,866.55 being paid from the Sewer Fund*

1a. Approve F&V Design/Engineering Cost in the Amount of \$22,300.00

*Motion by Linnabary, support by Kinch to **approve** the Design/Engineering Cost for the Brills Lake Sewer Project in the amount of \$22,300.00*

*Roll call vote: 7 Ayes Linnabary, Norris, King, Kinch, Hill, Horning and Cox
0 Nays **Motion Passed***

2. Approve F&V Invoice No. 57926 for Professional Services Rendered/DWAM Grant Application and MS4 Permitting in the amount of \$1,500.00

*Motion by Linnabary, support by Horning to **approve** F&V Invoice No. 57926 for Professional Services Rendered/DWAM Grant Application and MS4 Permitting in the amount of \$1,500.00*

*Roll call vote: 7 Ayes Linnabary, Norris, King, Kinch, Hill, Horning, and Cox
0 Nays **Motion Passed***

3. Approval for F&V to replace the Muffin Monster for Septic Receiving going with the quote from Fluid Process Equipment in the amount of \$10,746.00

*Motion by Horning, support by Linnabary to **approve** F&V to replace the Muffin Monster for Septic Receiving in the amount of \$10,746.00 from Fluid Process Equipment*

*Roll call vote: 7 Ayes Linnabary, Norris, King, Kinch, Hill, Horning and Cox
0 Nays **Motion Passed***

4. Approval for F&V to rebuild two pumps for the Main Lift Station Pump#3 and the spare pump going with Professional Pump to rebuild both pumps for \$44,520.00

Motion by Linnabary, support by Hill to approve F&V to rebuild two pumps for the Main Lift Station Pump#3 and the spare pump going with Professional Pump to rebuild both pumps for \$44,520.00

*Roll call vote: 7 Ayes Linnabary, Norris, King, Kinch, Hill, Horning and Cox
0 Nays Motion Passed*

5. Approve New License Adult Use #38 Grower, Pegasus, Ann Arbor Rd

Motion by Linnabary, support by Kinch to approve New License Adult Use #38 Grower, Pegasus, Ann Arbor Rd.

*Roll call vote: 7 Ayes Linnabary, Norris, King, Kinch, Hill, Horning and Cox
0 Nays Motion Passed*

6. Approve New License Medical Use #111 Grower, Releaf RXLLC, Watts

Motion by Linnabary, support by Horning to approve New License Medical Use #111 Grower, Releaf RXLLC, Watts

*Roll call vote: 7 Ayes, Linnabary, Norris, King, Kinch, Hill, Horning and Cox
0 Nays Motion Passed*

7. Approve Conditional Use Permit for Dana Jones, Summit Tactical

Motion by Horning, support by Linnabary to approve the Conditional Use Permit for 4427 Allison Dr., Parcel # 000-14-17-233-001-00 retroactive to January 12, 2021

*Roll call vote: 7 Ayes Linnabary, Norris, King Kinch, Hill, Horning, and Cox
0 Nays Motion Passed*

8. Approve Bid from IT Right in the amount of \$1,937.00 for Switch Replacement

Motion by Linnabary, support by Cox to approve Bid from IT Right in the amount of \$1,937.00 for Switch Replacement

*Roll call vote: 7 Ayes Linnabary, Norris, King, Kinch, Hill, Horning and Cox
0 Nays Motion Passed*

9. Approve Scope of Services and Fee for Michigan Center Dam Emergency Action Plan in the amount of \$4,000.00 work would be performed by F&V

Motion by Linnabary, support by Kinch to approve Scope of Services and Fee for Michigan Center Dam Emergency Action Plan in the amount of \$4,000.00 work to be performed by F&V

*Roll call vote: 7 Ayes Linnabary, Norris, King, Kinch, Hill, Horning and Cox
0 Nays Motion Passed*

10. Approve Payroll Increase for 2021-2022 Budget

Motion by Linnabary, support by Kinch to approve Payroll Increase for 2021-2022 Budget in the amount of 1.3% for nonelected positions

*Roll call vote: 7 Ayes Linnabary, Norris, King, Kinch, Hill, Horning and Cox
0 Nays Motion Passed*

DISCUSSION:

1. Fifth Street Bridge Project-Fencing estimates and Concrete estimates

Discussed quotes that Trustee Hill obtained for chain link and decorative fencing. Since damages that were incurred at the bridge due to auto accident, it is recommended we keep all receipts related to the repairs that are being made so the township can be reimbursed. Trustee Hill and Supervisor Linnabary are applying for the permit. Since safety is of the utmost concern this needs action asap. Warning signs will also be made to be attached to the new fencing.

*Motion by Cox, support by King **to approve** Trustee Hill to purchase the fencing not to exceed a total of \$5,000.00*

*Roll call vote: 7 Ayes Linnabary, Norris, King, Kinch, Hill, Horning and Cox
0 Nays **Motion Passed***

2. Monthly Reporting Building/Zoning and Ordinance Enforcement

Trustee Horning discussed the need of having a type of spread sheet that will help the township be more efficient. A committee comprised of Trustee Horning, Supervisor Linnabary, Building/Zoning Inspector Joe Chambers, Ordinance Officer Chris Jacobson, and Shelly Dunckel will be formed. Supervisor Linnabary will organize the committee's first meeting.

3. Get Estimate to change light at the Boat Launch

Trustee Cox discussed the need for a new light at the boat launch stating the current red one is not visible. He will look into the replacement using a LED style strobe/flashing type light.

4. Opening Bathrooms in the Township Park

Discussed looking at opening the bathrooms in the park for public use. Need to determine the condition before opening to the public.

Electrical was also discussed. There is poor wiring in the park that needs serious attention. Joe Chambers will have Keith get three bids right away.

5. Authorize Supervisor Linnabary to hire a Commercial Appraiser for Township Properties at a fee not to exceed \$5,000.00

Discussed the need for hiring a commercial appraiser due to the rare type of properties that we have located within the township and the need for getting a proper valuation.

*Motion by Horning, support by Kinch **to approve** authorizing Supervisor Linnabary to hire a Commercial Appraiser at a fee not to exceed \$5,000.00*

*Roll call vote: 6 Ayes Norris, King, Kinch, Hill, Horning and Cox
1 Abstain Linnabary **Motion Passed***

PUBLIC COMMENT:

Public Comment Opened 8:02 pm
Public Comment Closed 8:18 pm

Motion by Linnabary to adjourn, support by Horning at 8:23 pm

*Roll call vote: 7 Ayes Linnabary, Norris, Kinch, King, Hill, Horning and Cox
0Nays **Motion Passed***

Meeting adjourned at 8:23pm.

Cindy Norris, Clerk

