

LEONI TOWNSHIP OFFICE
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LEONI TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES
MAY 9, 2023

The Leoni Township Board of Trustees held a Regular Board Meeting on MAY 9, 2023 @ 6:00 PM
The meeting was held in person and by Zoom. Attendees participated through <http://www.zoom.us>
Or in person

CALL TO ORDER 6:00 PM

ROLL CALL

MEMEBERS PRESENT: SUPERVISOR LINNABARY, CLERK NORRIS, TREASURER KING, TRUSTEE'S KINCH,
HORNING & HILL

MEMBERS ABSENT: COX

ATTENDANCE APPX: 10 IN PERSON 3 ZOOM

PUBLIC COMMENT:

PUBLIC COMMENT OPENED: 6:03 PM

PUBLIC COMMENT CLOSED: 6:04 PM

APPROVAL OF AGENDA:

*MOTION BY LINNABARY, SUPPORT BY KING **TO APPROVE** THE AGENDA*

VOICE VOTE: 6 AYES

0 NAYS

1 ABSENT

MOTION PASSED

APPROVAL OF ACCOUNTS PAYABLE:

*MOTION BY LINNABARY, SUPPORT BY KING **TO APPROVE** \$588,623.32 FROM MARCH 9, 2023-APRIL 13,
2023, ACCOUNTS PAYABLE*

ROLL CALL VOTE: 6 AYES LINNABARY, NORRIS, KING, HORNING, KINCH AND HILL

0 NAYS

1 ABSENT

MOTION PASSED

*MOTION BY LINNABARY, SUPPORT BY NORRIS **TO APPROVE** \$630,678.66 FROM APRIL 14, 2023-MAY 10,
2023, ACCOUNTS PAYABLE*

ROLL CALL VOTE: 6 AYES LINNABARY, NORRIS, KING, HORNING, KINCH AND HILL

0 NAYS

1 ABSENT

MOTION PASSED

CONSENT AGENDA:

*MOTION BY LINNABARY, SUPPORT BY NORRIS **TO APPROVE** THE CONSENT AGENDA*

*ROLL CALL VOTE: 6 AYES LINNABARY, NORRIS, KING, HORNING, KINCH AND HILL
 0 NAYS
 1 ABSENT **MOTION PASSED***

OLD BUSINESS:

1. **TABLED** FROM OCT 11, 2022 MEETING-APPROVAL FOR MIKE HILL CONCRETE SPECIALISTS TO TEAR OUT AND REPLACE 48' X 58' SQUARE OF BLACKTOP AND A 3' X 53' SECTION OF CONCRETE AT THE LEONI TOWNSHIP HALL IN THE AMOUNT OF \$24,147 TO BE PAID FOR OUT OF THE GENERAL FUND

RESERVED:

1. BRILLS LAKE SEWER PROJECT-UPDATES -MEETING JUNE 2ND
2. SITE PLAN REVIEW AND APPROVAL ORDINANCE REVISION-PC SENDING BACK TO ORDINANCE COMMITTEE FOR CLARIFICATION
3. FENCE AT 6550 ANN ARBOR RD-ZONING VIOLATION LITIGATION

NEW BUSINESS:

1. APPROVAL OF THE SPECIAL EVENTS PERMIT APPLICATION FOR THE CARP CARNIVAL RUNNING JUNE 8-11, 2023

*MOTION BY LINNABARY, SUPPORT BY NORRIS **TO APPROVE** THE APPLICATION FOR THE CARP CARNIVAL RUNNING JUNE 8-11, 2023.*

*ROLL CALL VOTE: 6 AYES LINNABARY, NORRIS, KING, HORNING, KINCH AND HILL
 0 NAYS
 1 ABSENT **MOTION PASSED***

2. APPROVAL OF THE RESOLUTION FOR NEW WATER RATES. INCREASE OF \$1 PER MONTH, TAKING PLACE JUNE 1, 2023

*MOTION BY LINNABARY, SUPPORT KING **TO APPROVE** THE RESOLUTION FOR NEW WATER RATES. INCREASE OF \$1 PER MONTH TAKING PLACE JUNE 1, 2023*

*ROLL CALL VOTE: 6 AYES LINNABARY, NORRIS, KING, HORNING, KINCH AND HILL
 0 NAYS
 1 ABSENT **MOTION PASSED***

3. APPROVE THE RESOLUTION CONCERNING RATES FOR THE PROVISION OF SEWER SERVICE. AN INCREASE OF 4.5% PER REU PER MONTH FOR TREATMENT SERVICES. AN INCREASE OF 96.5% PER REU PER MONTH FOR COLLECTION SERVICES AND AN INCREASE OF 4.5% PER REU PER MONTH FOR GOVERNMENTAL ENTITY CUSTOMERS FOR TREATMENT SERVICES

*MOTION BY LINNABARY, SUPPORT BY KING **TO APPROVE** THE RESOLUTION CONCERNING RATES FOR THE PROVISION OF SEWER SERVICE. AN INCREASE OF 4.5% REU PER MONTH FOR TREATMENT SERVICES. AN INCREASE OF 96.5% PER REU PER MONTH FOR COLLECTION SERVICES AND AN INCREASE OF 4.5% PER REU PER MONTH FOR GOVERNMENTAL ENTITY CUSTOMERS FOR TREATMENT SERVICES*

*ROLL CALL VOTE: 5 AYES LINNABARY, NORRIS, KING, HORNING, AND HILL
 1 NAYS KINCH
 1 ABSENT **MOTION PASSED***

4. APPROVAL FOR PURCHASE OF FIRST RIGHT OF REFUSAL PROPERTIES ON THE FORECLOSURE LIST FOR JACKSON COUNTY, LEONI TOWNSHIP

MOTION BY KINCH, SUPPORT BY KING **FOR APPROVAL** FOR PURCHASE OF FIRST RIGHT OF REFUSAL PROPERTIES ON THE FORECLOSURE LIST FOR JACKSON COUNTY, LEONI TOWNSHIP

ROLL CALL VOTE: 6 AYES LINNABARY, NORRIS, KING, HORNING, KINCH AND HILL
0 NAYS
1 ABSENT **MOTION PASSED**

5. APPROVE THE FIREWORKS PERMIT FOR GREENWOOD ACRES CAMPGROUND FOR JULY 1, 2023
MOTION BY KING, SUPPORT BY HORNING **TO APPROVE** THE FIREWORKS PERMIT FOR GREENWOOD ACRES CAMPGROUND FOR JULY 1, 2023, PER THE RESTRICTIONS BY PUBLIC SAFETY

ROLL CALL VOTE: 6 AYES LINNABARY, NORRIS, KING, KINCH, HORNING, AND HILL
0 NAYS
1 ABSENT **MOTION PASSED**

6. APPROVE THE LEONI TOWNSHIP JOB DESCRIPTIONS

MOTION BY LINNABARY, SUPPORT BY NORRIS **TO APPROVE** THE LEONI TOWNSHIP JOB DESCRIPTIONS

ROLL CALL VOTE: 6 AYES LINNABARY, NORRIS, KING, HORNING, KINCH AND HILL
0 NAYS
1 ABSENT **MOTION PASSED**

7. AUTHORIZE THE BOARD TO HIRE DAWN CRAFT FOR OPEN HR/ACCOUNTING POSITION

MOTION BY LINNABARY, SUPPORT BY NORRIS **TO AUTHORIZE** THE BOARD TO HIRE DAWN CRAFT FOR OPEN HR/ACCOUNTING POSITION

ROLL CALL VOTE: 6 AYES LINNABARY, NORRIS, KING, HORNING, KINCH, AND HILL
0 NAYS
1 ABSENT **MOTION PASSED**

8. APPROVE THE SITE PLAN REVIEW FOR JACKSON DISTRICT LIBRARY, 000-09-31-152-006-00, 3125 E. MICHIGAN AVENUE

MOTION BY KINCH, SUPPORT BY LINNABARY **TO APPROVE** THE SITE PLAN REVIEW FOR JACKSON DISTRICT LIBRARY, 000-09-31-152-006-00, 3125 E. MICHIGAN AVENUE

ROLL CALL VOTE: 6 AYES LINNABARY, NORRIS, KING, HORNING, KINCH, AND HILL
0 NAYS
1 ABSENT **MOTION PASSED**

9. APPROVE THE SITE PLAN REVIEW FOR RENAISSANCE INDUSTRIES, LLC-5405 E. MICHIGAN AVE., 000-09-33-351-003-00

MOTION BY LINNABARY, SUPPORT BY NORRIS **TO APPROVE** THE SITE PLAN REVIEW FOR RENAISSANCE INDUSTRIES, LLC-5405 E. MICHIGAN AVE., 000-09-33-351-003-00

ROLL CALL VOTE: 6 AYES LINNABARY, NORRIS, KING, HORNING, KINCH, AND HILL
0 NAYS
1 ABSENT **MOTION PASSED**

10. APPROVE THE TERMINATION OF THE STANDARD FORM AGREEMENT BETWEEN OWNER & DESIGN BUILDER FOR THE WWTP IMPROVEMENTS PROJECT FUNDED THROUGH THE CWSRF PROJECT #5827-01, AS EXECUTED ON JANUARY 23, 2023, WITH F&V CONSTRUCTION

MOTION BY LINNABARY, SUPPORT BY HORNING TO APPROVE THE TERMINATION OF THE STANDARD FORM AGREEMENT BETWEEN OWNER & DESIGN BUILDER FOR THE WWTP IMPROVEMENTS PROJECT FUNDED THROUGH THE CWSRF PROJECT #5827-01, AS EXECUTED ON JANUARY 23, 2023, WITH F&V CONSTRUCTION

ROLL CALL VOTE: 6 AYES LINNABARY, NORRIS, KING, KINCH, HORNING, AND HILL
 0 NAYS
 1 ABSENT **MOTION PASSED**

11. AUTHORIZE THE EXECUTIVE COMMITTEE TO USE THE QUALITY BASED SELECTION (QBS) PROCESS TO SOLICIT AND RECEIVE ADMINISTERED GRANT FOR IMPROVEMENTS TO THE REGIONAL WASTEWATER TREATMENT SYSTEM. THIS INCLUDES ADVERTISING, INITIAL SCORING OF SUBMITTALS, INTERVIEWING UP TO THREE RESPONDENTS AND MAKING A RECOMMENDATION OF AWARD TO THE BOARD OF TRUSTEES.

*MOTION BY KING, SUPPORT BY NORRIS **TO AUTHORIZE** THE EXECUTIVE COMMITTEE TO USE THE QUALITY BASED SELECTION (QBS) PROCESS TO SOLICIT AND RECEIVE ADMINISTERED GRANT FOR IMPROVEMENTS TO THE REGIONAL WASTEWATER TREATMENT SYSTEM. THIS INCLUDES ADVERTISING, INITIAL SCORING OF SUBMITTALS, INTERVIEWING UP TO THREE RESPONDENTS AND MAKING A RECOMMENDATION OF AWARD TO THE BOARD OF TRUSTEES TO BE ELIGIBLE FOR EPA GRANT.*

ROLL CALL VOTE: 6 AYES LINNABARY, NORRIS, KING, HORNING, KINCH, AND HILL
 0 NAYS
 1 ABSENT **MOTION PASSED**

PUBLIC COMMENT:

PUBLIC COMMENT OPENED 6:36 PM
PUBLIC COMMENT CLOSED 6:37 PM

DISCUSSION:

1. EMPLOYEE HANDBOOK
2. SPECIAL MEETING MAY 16TH FOR WATER/SEWER CUSTOMERS-INFORMATIONAL
3. NAPOLEON RD REZONES

ALL DISCUSSION ITEMS WERE DISCUSSED DURING THE WORK SESSION

MOTION BY KINCH TO **ADJOURN**, SUPPORT BY HORNING AT 6:46 PM

MOTION CARRIED BY VOICE VOTE-AYE FOR ALL **MOTION PASSED**

MEETING ADJOURNED AT 6:46 PM

CINDY NORRIS, CLERK