

LEONI TOWNSHIP OFFICE
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LEONI TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING MINUTES
FEBRUARY 14, 2023

The Leoni Township Board of Trustees held a Regular Board Meeting on February 14, 2023 @ 6:00 PM
The meeting was held in person and by Zoom. Attendees participated through <http://www.zoom.us>
Or in person

CALL TO ORDER 6:00 PM

ROLL CALL

MEMEBERS PRESENT: SUPERVISOR LINNABARY, CLERK NORRIS, TREASURER KING, TRUSTEE'S COX,
HORNING & HILL

MEMBERS ABSENT: KINCH

ATTENDANCE APPX: 12 IN PERSON 4 ZOOM

PUBLIC COMMENT:

PUBLIC COMMENT OPENED: 6:01 PM

PUBLIC COMMENT CLOSED: 6:15 PM

APPROVAL OF AGENDA:

*MOTION BY LINNABARY, SUPPORT BY COX **TO APPROVE** THE AGENDA*

VOICE VOTE: 6 AYES

0 NAYS

1 ABSENT

MOTION PASSED

APPROVAL OF ACCOUNTS PAYABLE:

*MOTION BY LINNABARY, SUPPORT BY COX **TO APPROVE** ACCOUNTS PAYABLE JANUARY 12, 2023-
FEBRUARY 7, 2023 IN THE AMOUNT OF \$261,828.09*

ROLL CALL VOTE: 6 AYES LINNABARY, NORRIS, KING, COX, HORNING AND HILL

0 NAYS

1 ABSENT

MOTION PASSED

*MOTION BY LINNABARY, SUPPORT BY COX **TO APPROVE** ACCOUNTS PAYABLE FEBRUARY 8, 2023-
FEBRUARY 14, 2023 IN THE AMOUNT OF \$1,068,782.91*

ROLL CALL VOTE: 6 AYES LINNABARY, NORRIS, KING, COX, HORNING AND HILL

0 NAYS

1 ABSENT

MOTION PASSED

APPROVE TRANSFER

APPROVE TRANSFER OF \$400,000 FROM GENERAL FUND TO PUBLIC SAFETY

*MOTION BY LINNABARY, SUPPORT BY COX **TO APPROVE** THE TRANSFER OF \$400,000 FROM GENERAL FUND TO PUBLIC SAFETY*

VOICE VOTE: 6 AYES LINNABARY, NORRIS, KING, COX, HORNING, AND HILL
 0 NAYS
 1 ABSENT **MOTION PASSED**

PUBLIC HEARING: ROUND LAKE & ROUND LAKE CHANNEL AQUATIC WEED CONTROL SPECIAL ASSESSMENT DISTRICT

OPENED 6:20 PM

NOTICE OF FILING OF SPECIAL ASSESSMENT ROLL FOR ROUND LAKE & CHANNEL AQUATIC WEED CONTROL SPECIAL ASSESSMENT DISTRICT

1. APPROVAL OF SPECIAL ASSESSMENT ROLL FOR ROUND LK & CHANNEL

NO PUBLIC COMMENT

*MOTION BY NORRIS, SUPPORT BY KING **TO APPROVE** THE SPECIAL ASSESSMENT ROLL FOR ROUND LK & CHANNEL*

ROLL CALL VOTE: 6 AYES LINNABARY, NORRIS, KING, COX, HORNING, AND HILL
 0 NAYS
 1 ABSENT **MOTION PASSED**

2. APPROVAL OF RESOLUTION FOR SPECIAL ASSESSMENT NO.4-CONFIRMATION OF SPECIAL ASSESSMENT ROLL; LEIN; PAYMENT AND COLLECTION OF SPECIAL ASSESSMENT

*MOTION BY NORRIS, SUPPORT BY KING **TO APPROVE** A RESOLUTION FOR SPECIAL ASSESSMENT NO.4-SPECIAL ASSEMENT ROLL; LEIN; PAYMENT AND COLLECTION OF SPECIAL ASSESSMENT*

ROLL CALL VOTE: 6 AYES LINNABARY, NORRIS, KING, COX, HORNING, AND HILL
 0 NAYS
 1 ABSENT **MOTION PASSED**

CLOSED 6:16 PM

CONSENT AGENDA:

*MOTION BY LINNABARY, SUPPORT BY COX **TO APPROVE** THE CONSENT AGENDA*

ROLL CALL VOTE: 6 AYES LINNABARY, NORRIS, KING, COX, HORNING, AND HILL
 0 NAYS
 1 ABSENT **MOTION PASSED**

OLD BUSINESS:

1. **TABLED** FROM OCT 11, 2022 MEETING-APPROVAL FOR MIKE HILL CONCRETE SPECIALISTS TO TEAR OUT AND REPLACE 48' X 58' SQUARE OF BLACKTOP AND A 3' X 53' SECTION OF CONCRETE AT THE LEONI TOWNSHIP HALL IN THE AMOUNT OF \$24,147 TO BE PAID FOR OUT OF THE GENERAL FUND

RESERVED:

1. BRILLS LAKE SEWER PROJECT-UPDATES (AWAITING DOCUMENTS)
2. SITE PLAN REVIEW AND APPROVAL ORDINANCE REVISION-PC SENDING BACK TO ORDINANCE COMMITTEE FOR CLARIFICATION

3. FENCE AT 6550 ANN ARBOR RD-PROCEEDING TO COURT
4. WINDOW TRIM IN TOWNSHIP OFFICES-TRIM FINISHED IN CLERK'S AND TREASURER'S OFFICES
TRIM IN BUILDING DEPARTMENT STILL BEING DONE

NEW BUSINESS:

1. APPROVAL FOR F&V TO AUTHORIZE COCHRAN ELECTRIC TO INSTALL A GAS DETECTION SYSTEM AT THE HEADWORKS BUILDING IN THE AMOUNT OF \$9068 TO BE PAID FOR OUT OF THE MAINTANANCE ALLOWANCE

*MOTION BY LINNABARY, SUPPORT BY COX **TO APPROVE** AUTHORIZATION FOR F&V TO ALLOW COCHRAN ELECTRIC TO INSTALL A GAS DETECTION SYSTEM AT THE HEADWORKS BUILDING IN THE AMOUNT OF \$9068 TO BE PAID FOR OUT OF THE MAINTANANCE ALLOWANCE*

ROLL CALL VOTE: 6 AYES LINNABARY, NORRIS, KING, COX, HORNING, AND HILL
 0 NAYS
 1 ABSENT

MOTION PASSED

2. APPROVE THE F&V PROPOSAL FOR PROFESSIONAL SERVICES AGREEMENT AMENDMENT #14 IN THE AMOUNT OF \$107,800 WHICH INCLUDE DSMI ASSISTANCE, AMP ASSISTANCE, AND GIS DEVELOPMENT FOR DWAM (DRINKING WATER ASSET MANAGEMENT) GRANT FROM EGLE TO BE PAID FOR BY THE GRANT

*MOTION BY LINNABARY, SUPPORT BY NORRIS **TO APPROVE** THE F&V PROPOSAL FOR PROFESSIONAL SERVICES AGREEMENT AMENDMENT #14 IN THE AMOUNT OF \$107,800 WHICH INCLUDE DSMI ASSISTANCE, AMP ASSISTANCE, AND GIS DEVELOPMENT FOR DWAM (DRINKING WATER ASSET MANAGEMENT) GRANT FROM EGLE TO BE PAID FOR BY THE GRANT*

ROLL CALL VOTE: 6 AYES LINNABARY, NORRIS, KING, COX, HORNING, AND HILL
 0 NAYS
 1 ABSENT

MOTION PASSED

3. APPROVAL FOR F&V TO APPLY FOR CWSRF FY2024 FUNDING THROUGH EGLE FOR WASTEWATER IMPROVEMENT PROJECTS. FEE FOR PROVIDING SERVICE IS \$16,000 AS STATED IN AMENDMENT #15 TO THE PROFESSIONAL SERVICES AGREEMENT (PSA) WITH F&V

*MOTION BY LINNABARY, SUPPORT BY NORRIS **FOR APPROVAL** FOR F&V TO APPLY FOR CWSRF FY2024 FUNDING THROUGH EGLE FOR WASTEWATER IMPROVEMENT PROJECTS. FEE FOR PROVIDING SERVICE IS \$16,000 AS STATED IN AMENDMENT #15 TO THE PROFESSIONAL SERVICES AGREEMENT (PSA) WITH F&V*

ROLL CALL VOTE: 6 AYES LINNABARY, NORRIS, KING, COX, HORNING, AND HILL
 0 NAYS
 1 ABSENT

MOTION PASSED

4. APPROVAL FOR TREASURER MARCIA KING TO ATTEND MMTA 2023 BASIC INSTITUTE TRAINING APRIL 23-28, 2023. TOTAL COST \$1100 TO BE PAID FOR OUT OF THE TREASURER'S BUDGET

*MOTION BY NORRIS, SUPPORT BY COX **TO APPROVE** TREASURER MARCIA KING TO ATTEND MMTA 2023 BASIC INSTITUTE TRAINING APRIL 23-28, 2023. TOTAL COST \$1100 TO BE PAID FOR OUT OF THE TREASURER'S BUDGET*

ROLL CALL VOTE: 6 AYES LINNABARY, NORRIS, KING, COX, HORNING AND HILL
 0 NAYS
 1 ABSENT

MOTION PASSED

5. APPROVE BUILDING INSPECTOR JOE CHAMBERS TO ATTEND THE COCM 2023 SPRING CONFERENCE MAY 8-10, 2023. CONFERENCE COST INCLUDES MEMBERSHIP FEE IN THE AMOUNT OF \$245. HOTEL FROM MAY 7-10TH ESTIMATED COST \$463. TOTAL COST \$708 TO BE PAID FOR OUT OF THE BUILDING DEPARTMENT'S BUDGET

*MOTION BY LINNABARY, SUPPORT BY NORRIS **TO APPROVE** BUILDING INSPECTOR JOE CHAMBERS TO ATTEND THE COCM 2023 SPRING CONFERENCE MAY 8-10, 2023. CONFERENCE COST INCLUDES MEMBERSHIP FEE IN THE AMOUNT OF \$245. HOTEL FROM MAY 7-10TH ESTIMATED COST \$463. TOTAL COST \$708 TO BE PAID FOR OUT OF THE BUILDING DEPARTMENT'S BUDGET*

ROLL CALL VOTE: 6 AYES LINNABARY, NORRIS, KING, COX, HORNING, AND HILL
 0 NAYS
 1 ABSENT **MOTION PASSED**

6. APPROVE STANTEC'S PROPOSAL TO COMPLETE A REVENUE SUFFICIENCY ANALYSIS (RSA) UPDATE FOR THE REGIONAL WASTEWATER TREATMENT PLANT (WWTP) OPERATIONS IN THE AMOUNT OF \$17,945

*MOTION BY LINNABARY, SUPPORT BY KING **TO APPROVE** STANTEC'S PROPOSAL TO COMPLETE A REVENUE SUFFICIENCY ANALYSIS (RSA) UPDATE FOR THE REGIONAL WASTEWATER TREATMENT PLANT (WWTP) OPERATIONS IN THE AMOUNT OF \$17,945*

ROLL CALL VOTE: 6 AYES LINNABARY, NORRIS, KING, COX, HORNING, AND HILL
 0 NAYS
 1 ABSENT **MOTION PASSED**

PUBLIC COMMENT:

PUBLIC COMMENT OPENED 6:30 PM
PUBLIC COMMENT CLOSED 6:30 PM

DISCUSSION:

1. KINCH WANTS TO LOOK AT A POTENTIAL BUBBLER'S ORDINANCE-WILL MOVE TO ORDINANCE COMMITTEE FOR REVIEW
2. ANNOUNCEMENT-TIRE COLLECTION DAY WILL BE MAY 6, 2023
3. RESOLUTION FOR SANITARY SEWER, WATER MAIN, STORM SEWER IMPROVEMENTS-LYRICAL, LLC 4499 PHELPS DRIVE

ALL DISCUSSION ITEMS WERE DISCUSSED DURING THE WORK SESSION

MOTION BY LINNABARY TO **ADJOURN**, SUPPORT BY COX AT 6:33 PM

MOTION CARRIED BY VOICE VOTE-AYE FOR ALL **MOTION PASSED**

MEETING ADJOURNED AT 6:33 PM

CINDY NORRIS, CLERK