



June 1, 2020

Howard Linnabary
Leoni Township
915 5th Street
Michigan Center, Michigan 49254

**RE: Exhibit #1 Napoleon Pump Station & Falahee Road Utility Extension
Professional Surveying Services**

Dear Howard:

This proposal is in response to your request to combine the mapping efforts for the Napoleon Lift Station, Falahee Road Utility Extension and the ongoing SAW efforts, in order to maximize the benefits of synchronizing these projects.

Based on our conversations with Leoni Township (Township) and a review of the engineering requirements for each of these, we recommend the following scope of services.

SCOPE OF SERVICE

Fleis & VandenBrink (F&V) proposes to perform two topographic surveys, one for each of the noted project areas, that will provide the information necessary for the design team to complete their scope of services.

The topographic surveys will map the existing conditions at each of the site. This includes the following items:

- Identify the existing Right of Way/site Boundary
- Map existing utilities, including coordinating with MISS DIG
- Mapping existing improvements (pavement, structures, etc.)
- Mapping natural features (trees, vegetation, etc.)

The deliverable will be an AutoCAD Civil3D drawing of each site using F&V's standards. The drawing file will be suitable for the design team to use for design and construction drawings.

We assume that a copy of the deed for any Township owned property will be provided to F&V prior to beginning fieldwork, or that we will be authorized to acquire needed deeds as an additional authorized expense.

The work is intended to be done concurrently in order to minimize travel and maximize efficiency. For example, if a portion of one task is completed early, we will begin work on the next immediately, instead of returning on another day. We estimate that this will save the Township roughly \$2000.

PROPOSED FEE

We propose to complete the Scope of Work identified on a lump sum basis with a professional fee of \$3000.

4798 Campus Drive
Kalamazoo, Michigan
P: 269.385.011
F: 269.382.6972
www.fveng.com

F&V will perform the work under the terms and conditions of the existing Professional Services Agreement with the Township, as an amendment to the master agreement.

We look forward to working with you on this project, should you have any questions please do not hesitate to contact us.

Sincerely,

FLEIS & VANDENBRINK

Maxwell R. George P.S.

Max George, PS
Survey Group Manager

Matt Johnson

Matt Johnson, P.E.
Client Services Manager

AMENDMENT #2

TO THE

PROFESSIONAL SERVICES AGREEMENT

FLEIS & VANDENBRINK ENGINEERING, INC.
2960 Lucerne Drive SE, Grand Rapids, MI 49546
(616) 977-1000 fax (616) 977-1005

The Professional Services Agreement ("PSA") entered into between Fleis & VandenBrink Engineering, Inc. ("Engineer") and **Leoni Township**, whose address is **913 Fifth Street, Michigan Center, Michigan 49254**, ("Owner") dated **November 11, 2019**, including previous amendments, if applicable, is hereby amended.

DESCRIPTION OF PROJECT AND SCOPE OF SERVICES: The description of the Project ("Project") and the scope of services ("Services") provided under the PSA are amended to include: "Napoleon Lift Station and Falahee Road Utility Extension," as described herein.

AGREEMENT DOCUMENTS: The following additional obligations are hereby included in the Agreement Documents and are incorporated herein by reference.

Scope of Services as identified in the attached Exhibit 1

COMPENSATION OF ENGINEER:

The services to be provided under this Amendment shall be a Lump Sum Fee contract in the amount of **\$3,000**, billed monthly based on the percentage of Work completed.

Authorized additional services will be provided on an hourly basis plus 1.1 times reimbursable expenses unless otherwise negotiated.

TERMS AND CONDITIONS: The Terms and Conditions of the PSA and amendments to date shall apply to all work performed by Engineer.


ELECTRONIC/FACSIMILE SIGNATURES. The signatures on this PSA shall be deemed to be original signatures when transmitted electronically or by facsimile machine or by any other medium. No party shall be required to produce a PSA with an original signature in order to enforce any provision of this PSA.

IN WITNESS WHEREOF, the parties hereto have made and entered into this Amendment to the PSA. To be valid, this Amendment must be signed by an authorized representative of Fleis & VandenBrink Engineering, Inc.

OWNER
LEONI TOWNSHIP

ENGINEER
FLEIS & VANDENBRINK ENGINEERING, INC.

By: _____
 Howard Linnabary
Title: _____
 Township Supervisor
Date: _____

By:  _____
 David Bluhm, PE
Title: _____
 Division Manager
Date: _____
 6/02/2020