



June 1, 2020

Howard Linnabary, Township Supervisor
Leoni Township
913 Fifth Street
Michigan Center, MI 49254

**RE: Leoni Township – WWTP Asset Inventory
Proposal for Professional Engineering Services**

Dear Mr. Linnabary:

We are pleased to offer the following proposal for Professional Services related to the Leoni Township Wastewater Treatment Plant (WWTP) Asset Inventory project.

STATEMENT OF UNDERSTANDING AND OBJECTIVES

We understand that the Township is requesting an inventory of the Township owned assets at the WWTP. This documentation is needed for negotiations related to the re-organizing of the Leoni Regional Utility Authority.

SCOPE OF SERVICES

Following is a summary of our proposed Scope of Services:

1. Prepare an Asset Inventory of the existing Township owned assets at the WWTP.
2. The Asset Inventory will contain the following information: Asset ID, Capacity/Size, Asset Class, Location, Year Installed, Equipment Age, Expected Useful Life, Replacement Cost, Remaining Useful Life.
3. Conduct site visits as necessary to develop and refine the asset inventory.
4. Prepare a summary letter that provides a general overview of the Asset Inventory.

SCHEDULE

We propose to begin this evaluation immediately upon authorization and expect to have a preliminary asset inventory and summary submitted within 45 days of authorization.

ENGINEERING FEES

For the scope of work described herein, we propose a lump sum fee in the amount of \$9,800.

We look forward to working with the Township on this important assignment. If there are any questions or comments, please do not hesitate to contact us.

2960 Lucerne Drive SE
Grand Rapids, MI 49546
P: 616.977.1000
F: 616.977.1005
www.fveng.com

Sincerely,

FLEIS & VANDENBRINK



Robert W. Wilcox, PE
Project Manager



Paul R. Galdes, PE
President

Authorized to Proceed:

This work is authorized as additional services under our SAW professional services agreement dated October 3, 2018, based on the work scope and engineering fees outlined above.

Leoni Township

By: _____

Title: _____

Date: _____

