

ContiLegal

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**Leoni Township**

913 5th Street
 Michigan Center, MI 49254

Invoice 202005042

Date	May 04, 2020
Service Thru	Apr 30, 2020

In Reference To: Bldg (Labor)

Date	By	Services	Hours	Rates	Amount
04/10/2020	GC	Combination of Activities: Research on Governor's executive order #42 and the issuance of building permits/zoning compliance certificates. Draft email memo. Send same to Supervisor and J Chambers.	0.50	\$ 145.00/hr	\$ 72.50
04/14/2020	GC	Meeting: Township Board monthly meeting	2.60	\$ 145.00/hr	\$ 377.00
04/30/2020	GC	Phone Call: Phone calls with J Chambers, 04/01/2020 - 04/30/2020, see Callyzer Report	0.20	\$ 145.00/hr	\$ 29.00
Total Hours					3.30 hrs
Total Labor					\$ 478.50
Total Amount					\$ 478.50

In Reference To: Clerk (Labor)

Date	By	Services	Hours	Rates	Amount
04/10/2020	GC	Correspondence: Email correspondence with Clerk concerning Zoom meeting/notice.	0.10	\$ 145.00/hr	\$ 14.50
04/13/2020	GC	Correspondence: Email with Clerk about resolution for water service rates.	0.10	\$ 145.00/hr	\$ 14.50
04/30/2020	GC	Phone Call: Phone calls with K Pickett, 04/01/2020 - 04/30/2020, see Callyzer Report	0.40	\$ 145.00/hr	\$ 58.00
Total Hours					0.60 hrs

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Total Labor \$ 87.00
Total Amount \$ 87.00

In Reference To: MM (Labor)

Date	By	Services	Hours	Rates	Amount
04/02/2020	GC	Combination of Activities: Review Court of Appeals order sent by C Harkness. Was wrong document. Email to C Harkness concerning same. Receive email in reply. Review actual CoA order.	0.30	\$ 145.00/hr	\$ 43.50
04/07/2020	GC	Document Review: Review C Harkness settlement memo (Montrowe)	0.20	\$ 145.00/hr	\$ 29.00
Total Hours					0.50 hrs
Total Labor					\$ 72.50
Total Amount					\$ 72.50

In Reference To: Ordinance (Labor)

Date	By	Services	Hours	Rates	Amount
04/14/2020	GC	Document Drafting: Draft potential ordinance concerning electronic meetings.	0.40	\$ 145.00/hr	\$ 58.00
04/19/2020	GC	Document Review: First review session of municode draft code of ordinances - known as "manuscript."	1.20	\$ 145.00/hr	\$ 174.00
04/20/2020	GC	Correspondence: Email correspondence with municode.com and Clerk concerning scheduling review meeting.	0.20	\$ 145.00/hr	\$ 29.00
04/30/2020	GC	Document Review: Second review session of municode draft code of ordinances - known as "manuscript."	2.90	\$ 145.00/hr	\$ 420.50
04/30/2020	GC	Document Drafting: Draft resolution for new water rates.	1.00	\$ 145.00/hr	\$ 145.00
Total Hours					5.70 hrs
Total Labor					\$ 826.50
Total Amount					\$ 826.50

In Reference To: SRI (Labor)

Date	By	Services	Hours	Rates	Amount
04/09/2020	GC	Phone Call: LRUA meeting - teleconference.	1.00	\$ 145.00/hr	\$ 145.00
04/15/2020	GC	Correspondence: Email from T Daniels concerning working group meeting the next day.	0.10	\$ 145.00/hr	\$ 14.50

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04/23/2020	GC	Combination of Activities: Email from T Daniels regarding bond payment history. Review document.	0.30	\$ 145.00/hr	\$ 43.50
04/30/2020	GC	Phone Call: Phone calls with T Daniels, 04/01/2020 - 04/30/2020, see Callyzer Report	0.60	\$ 145.00/hr	\$ 87.00

Total Hours	2.00 hrs
Total Labor	\$ 290.00
Total Amount	\$ 290.00

In Reference To: Supervisor (Labor)

Date	By	Services	Hours	Rates	Amount
04/28/2020	GC	Correspondence: Email from N Sharp-McGee (she was acting for Howard) on a written COVID-19 Plan.	0.10	\$ 145.00/hr	\$ 14.50
04/30/2020	GC	Phone Call: Phone calls with H Linnabary, 04/01/2020 - 04/30/2020, see Callyzer Report	4.50	\$ 145.00/hr	\$ 652.50

Total Hours	4.60 hrs
Total Labor	\$ 667.00
Total Amount	\$ 667.00

In Reference To: Twp Board (Labor)

Date	By	Services	Hours	Rates	Amount
04/01/2020	GC	Correspondence: Email to H Linnabary and K Pickett concerning Zoom closed captioning.	0.10	\$ 145.00/hr	\$ 14.50
04/02/2020	GC	Combination of Activities: Test run for Zoom Mtg	0.20	\$ 145.00/hr	\$ 29.00
04/06/2020	GC	Other: Review and edit Zoom settings. Generate Zoom meeting notice.	0.40	\$ 145.00/hr	\$ 58.00
04/06/2020	GC	Combination of Activities: Draft Zoom meeting notice, send same to Clerk.	0.20	\$ 145.00/hr	\$ 29.00
04/06/2020	GC	Correspondence: At Clerk's request, send Zoom meeting notice by email to certain parties.	0.10	\$ 145.00/hr	\$ 14.50
04/07/2020	GC	Correspondence: Review meeting notice published by Clerk.	0.10	\$ 145.00/hr	\$ 14.50
04/07/2020	GC	Meeting: Special Meeting of Board - including 1/2 hour pre-meeting to work out the technology.	2.40	\$ 145.00/hr	\$ 348.00
04/12/2020	GC	Combination of Activities: Email from Supervisor with Board packet. Review same.	0.30	\$ 145.00/hr	\$ 43.50
04/13/2020	GC	Meeting: Twp Board Work Session	3.10	\$ 145.00/hr	\$ 449.50
04/13/2020	GC	Combination of Activities: Email from Clerk with revised agenda and previous meetings' minutes. Review same.	0.20	\$ 145.00/hr	\$ 29.00

04/14/2020	GC	Correspondence: Email Clerk to ask for meeting notice to be posted on web site.	0.10	\$ 145.00/hr	\$ 14.50
04/14/2020	GC	Combination of Activities: Draft sunseting electronic meeting ordinance. Email same to Board.	0.50	\$ 145.00/hr	\$ 72.50
04/15/2020	GC	Combination of Activities: Research Governor's new executive order, #48. Send same to Twp Board and personnel.	0.50	\$ 145.00/hr	\$ 72.50
04/15/2020	GC	Combination of Activities: Emails concerning PFM Proposal for Bond consulting. April 1-15. Review proposed engagement letter. Approve same, after changes.	0.50	\$ 145.00/hr	\$ 72.50
04/16/2020	GC	Correspondence: Email from N Sharpe-McGee (with Clerk) to specify Lead Bunker language.	0.20	\$ 145.00/hr	\$ 29.00
04/16/2020	GC	Meeting: Telephonic meeting with Consumers Energy concerning gray water.	1.00	\$ 145.00/hr	\$ 145.00
04/24/2020	GC	Correspondence: Email to Board on new Whitmer executive order.	0.10	\$ 145.00/hr	\$ 14.50

Total Hours	10.00 hrs
Total Labor	\$ 1,450.00
Total Amount	\$ 1,450.00

In Reference To: Water & Sewer (Non-WWTP) (Labor)

Date	By	Services	Hours	Rates	Amount
04/07/2020	GC	Document Review: Review Water Rate Study.	0.50	\$ 145.00/hr	\$ 72.50
04/13/2020	GC	Combination of Activities: Email from Treasurer with talking points for water service rate study. Review same.	0.20	\$ 145.00/hr	\$ 29.00
04/22/2020	GC	Meeting: ZOOM meeting with F&V and Supervisor on Dettman Rd Sewer	0.20	\$ 145.00/hr	\$ 29.00
04/22/2020	GC	Correspondence: Email with Ken Baker (F&V) concerning Dettmen Road issue - F&V as essential/critical infrastructure	0.10	\$ 145.00/hr	\$ 14.50
04/27/2020	GC	Meeting: SAW Grant meeting with F&V, Howard Linnabary, Matt Horning	1.20	\$ 145.00/hr	\$ 174.00
04/30/2020	GC	Correspondence: Research information on H2S to prep for legal question of responsibility for Dettman sewer collapse.	0.20	\$ 145.00/hr	\$ 29.00

Total Hours	2.40 hrs
Total Labor	\$ 348.00
Total Amount	\$ 348.00

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In Reference To: WWTP (Labor)

Date	By	Services	Hours	Rates	Amount
04/01/2020	GC	Correspondence: Email correspondence from Bob Wilcox (F&V)	0.10	\$ 145.00/hr	\$ 14.50
04/01/2020	GC	Combination of Activities: Email correspondence with David Harvey (F&V) concerning headworks construction management agreement. Revise same.	0.40	\$ 145.00/hr	\$ 58.00
04/02/2020	GC	Combination of Activities: Receive email from Supervisor concerning proposed LRUA map. Review same.	0.20	\$ 145.00/hr	\$ 29.00
04/02/2020	GC	Combination of Activities: Finish review/editing of Construction Management contract. Email same to Board.	0.20	\$ 145.00/hr	\$ 29.00
04/02/2020	GC	Correspondence: Draft and send email to EGLE concerning their email to Supervisor of 03/27/2020. Response received April 3. Review same and reply.	0.30	\$ 145.00/hr	\$ 43.50
04/02/2020	GC	Meeting: Working group Zoom meeting (F&V, Tom Daniels, Supervisor, Treasurer, Trustee Horning).	1.50	\$ 145.00/hr	\$ 217.50
04/07/2020	GC	Document Review: Review financial advisor retainer letter.	0.30	\$ 145.00/hr	\$ 43.50
04/08/2020	GC	Combination of Activities: Review and approve/edit language for F&V essential workers.	0.30	\$ 145.00/hr	\$ 43.50
04/08/2020	GC	Correspondence: Emails concerning working group (Zoom) meetings for WWTP/SRI/SAW (April 2 - April 8)	0.30	\$ 145.00/hr	\$ 43.50
04/08/2020	GC	Correspondence: Emails from Clerk concerning F&V as essential workers	0.20	\$ 145.00/hr	\$ 29.00
04/08/2020	GC	Correspondence: Email finalized construction management agreement to Dave Harvey (F&V)	0.10	\$ 145.00/hr	\$ 14.50
04/08/2020	GC	Document Review: Review and approve amendment to PSA for MBR Improvement Project	0.20	\$ 145.00/hr	\$ 29.00
04/08/2020	GC	Meeting: Working group Zoom meeting (F&V, Tom Daniels, Supervisor, Treasurer, Trustee Horning).	1.70	\$ 145.00/hr	\$ 246.50
04/09/2020	GC	Document Review: Email from Supervisor on meeting with potential new commercial gray water customer.	0.20	\$ 145.00/hr	\$ 29.00
04/09/2020	GC	Document Review: Emails with F&V concerning a pre-bid meeting on headworks project. Also 04/01/2020.	0.20	\$ 145.00/hr	\$ 29.00
04/16/2020	GC	Meeting: Meeting with potential commercial gray water customer.	1.00	\$ 145.00/hr	\$ 145.00
04/16/2020	GC	Combination of Activities: Email from B Wilcox (F&V) concerning membrane filter replacement study. Review same study.	0.40	\$ 145.00/hr	\$ 58.00

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04/16/2020	GC	Meeting: Zoom meeting on WWTP Improvements / CWSRF	1.30	\$ 145.00/hr	\$ 188.50
04/17/2020	GC	Meeting: WWTP/SRI working group meeting	1.30	\$ 145.00/hr	\$ 188.50
04/17/2020	GC	Correspondence: Email correspondence from Treasurer and Dale Deis (PFM) on Zoom working group meeting.	0.10	\$ 145.00/hr	\$ 14.50
04/17/2020	GC	Phone Call: Teleconference with Dave Harvey of F&V.	0.30	\$ 145.00/hr	\$ 43.50
04/17/2020	GC	Combination of Activities: Email from D Harvey (F&V) concerning final version of FVCM agreement. Review same. Email back expressing concern about "blank" that had not been filled in. Response from F&V. Agree to sign bid phase letter and hold off larger agreement until bids are received.	0.50	\$ 145.00/hr	\$ 72.50
04/17/2020	GC	Combination of Activities: Email from employee of possible gray water commercial customer. Review his notes. Review proposed non-disclosure agreement. Respond with FOIA concerns for NDA.	0.40	\$ 145.00/hr	\$ 58.00
04/20/2020	GC	Correspondence: Email correspondence with Steve Mann (bond counsel).	0.10	\$ 145.00/hr	\$ 14.50
04/22/2020	GC	Correspondence: Email to Board concerning new bond counsel.	0.10	\$ 145.00/hr	\$ 14.50
04/23/2020	GC	Meeting: Working group Zoom Meeting	1.20	\$ 145.00/hr	\$ 174.00
04/23/2020	GC	Correspondence: Email tfrom T Daniels on Jackson Industrial Waste Permit.	0.10	\$ 145.00/hr	\$ 14.50
04/23/2020	GC	Combination of Activities: Email from Blair (F&V) on bio-solids program. Review and edit proposed agreement.	0.50	\$ 145.00/hr	\$ 72.50
04/24/2020	GC	Correspondence: Email from D Harvey on head works bidding process.	0.20	\$ 145.00/hr	\$ 29.00
04/28/2020	GC	Combination of Activities: Email from Treasurer on Bond Counsel engagement letter. Review same. Suggest some minor changes.	0.20	\$ 145.00/hr	\$ 29.00
04/29/2020	GC	Combination of Activities: Email from Blair (F&V) on bio-solids program. Review and edit proposed agreement.	0.50	\$ 145.00/hr	\$ 72.50
04/30/2020	GC	Meeting: Working group Zoom Meeting	1.50	\$ 145.00/hr	\$ 217.50
04/30/2020	GC	Phone Call: Teleconferences with David Harvey of F&V on 04/20/2020 and 04/01/2020.	0.30	\$ 145.00/hr	\$ 43.50
04/30/2020	GC	Correspondence: Email from T Daniels on 05/07/2020 LRUA Bd Mtg.	0.10	\$ 145.00/hr	\$ 14.50
04/30/2020	GC	Correspondence: Email from T Daniels on D Wymer.	0.10	\$ 145.00/hr	\$ 14.50
				Total Hours	16.40 hrs
				Total Labor	\$ 2,378.00

Total Amount \$ 2,378.00

In Reference To: Zoning (Labor)

Date	By	Services	Hours	Rates	Amount
04/06/2020	GC	Correspondence: Email correspondence with attorney J Bagdady concerning ZBA minutes.	0.20	\$ 145.00/hr	\$ 29.00
			Total Hours		0.20 hrs
			Total Labor		\$ 29.00
			Total Amount		\$ 29.00
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			Total Hours		45.70 hrs
			Total Labor		\$ 6,626.50
			Total Invoice Amount		\$ 6,626.50

Notes:

Thank you for your trust and your business!



Call Report For Kerry Pickett

Summary :

CallType	Count	Duration
Incoming	0	00s
Outgoing	3	23m 00s
Missed	0	-
Rejected	0	-
Total	3	23m 00s

Phone Number :

(517)202-7378

Duration :

2020-04-01 to 2020-04-30

Total Days :

30 days

Analysis :

Longest Call

Date : 2020-01-15
Call Type : Incoming
Duration : 52m 47s

Average Call Duration

Avg. Call Duration per Call : 07m 40s
Avg. Call Duration per Day : 46s

Day Frequently Talked

Date :
No of Calls : 0 calls
(Incoming Outgoing)

Call History :

Date	Time	Duration	Type
2020-04-19	04:13 PM	12m 07s	Outgoing
2020-04-07	03:18 PM	05m 01s	Outgoing
2020-04-06	10:19 AM	05m 52s	Outgoing



Call Report For Howard Linnabary

Summary :

CallType	Count	Duration
Incoming	34	03h 13m 44s
Outgoing	27	01h 14m 56s
Missed	0	-
Rejected	0	-
Total	61	04h 28m 40s

Phone Number :

(517)745-4500

Duration :

2020-04-01 to 2020-04-30

Total Days :

30 days

Analysis :

Longest Call

Date : 2020-01-04

Call Type : Incoming

Duration : 38m 42s

Average Call Duration

Avg. Call Duration per Call : 04m 24s

Avg. Call Duration per Day : 08m 57s

Day Frequently Talked

Date : 2020-04-07

No of Calls : 6 calls
(6 Incoming 0 Outgoing)

Call History :

Date	Time	Duration	Type
2020-04-30	01:40 PM	01m 57s	Incoming
2020-04-30	12:24 PM	06m 35s	Incoming
2020-04-30	10:00 AM	01m 33s	Incoming
2020-04-29	11:57 AM	04m 55s	Outgoing
2020-04-28	10:18 AM	03m 30s	Incoming
2020-04-27	01:59 PM	48s	Outgoing
2020-04-27	01:58 PM	00s	Outgoing
2020-04-23	01:23 PM	01m 47s	Outgoing



2020-04-22	10:37 AM	02m 42s	Incoming
2020-04-22	09:27 AM	03m 30s	Incoming
2020-04-21	08:17 PM	01s	Outgoing
2020-04-21	02:06 PM	01m 28s	Outgoing
2020-04-21	11:52 AM	27m 11s	Incoming
2020-04-21	11:38 AM	41s	Outgoing
2020-04-20	04:13 PM	01m 27s	Incoming
2020-04-20	01:50 PM	08s	Outgoing
2020-04-20	09:27 AM	23m 02s	Incoming
2020-04-19	03:23 PM	02m 59s	Incoming
2020-04-19	03:12 PM	37s	Outgoing
2020-04-17	04:09 PM	04m 47s	Outgoing
2020-04-17	11:54 AM	16m 29s	Incoming
2020-04-17	10:02 AM	45s	Outgoing
2020-04-16	03:36 PM	04m 07s	Incoming
2020-04-16	09:58 AM	01m 45s	Incoming
2020-04-16	09:55 AM	04s	Outgoing
2020-04-15	08:53 PM	04m 09s	Incoming
2020-04-15	04:21 PM	01m 04s	Outgoing
2020-04-15	01:14 PM	36s	Incoming
2020-04-15	09:36 AM	14m 09s	Incoming
2020-04-14	05:30 PM	02m 58s	Outgoing
2020-04-14	10:53 AM	35s	Outgoing
2020-04-14	09:58 AM	05m 51s	Incoming
2020-04-13	04:25 PM	10m 57s	Outgoing
2020-04-13	08:57 AM	34s	Incoming
2020-04-13	08:46 AM	01m 30s	Incoming
2020-04-13	08:46 AM	01m 37s	Outgoing



Callyzer

2020-04-11	01:57 PM	05m 27s	Incoming
2020-04-11	12:55 PM	07s	Outgoing
2020-04-11	11:31 AM	24s	Incoming
2020-04-10	08:46 AM	17m 35s	Incoming
2020-04-10	08:45 AM	01m 50s	Outgoing
2020-04-09	10:13 AM	23m 08s	Outgoing
2020-04-08	12:26 PM	07m 50s	Incoming
2020-04-08	12:25 PM	01m 48s	Outgoing
2020-04-08	09:58 AM	31s	Outgoing
2020-04-08	09:49 AM	02m 29s	Incoming
2020-04-07	07:53 PM	01m 35s	Incoming
2020-04-07	06:54 PM	02s	Incoming
2020-04-07	06:41 PM	34s	Incoming
2020-04-07	05:33 PM	09m 26s	Incoming
2020-04-07	04:40 PM	05m 28s	Incoming
2020-04-07	11:39 AM	06m 48s	Incoming
2020-04-06	12:04 PM	04m 05s	Incoming
2020-04-06	11:23 AM	47s	Outgoing
2020-04-06	10:10 AM	07m 56s	Incoming
2020-04-06	10:09 AM	01m 52s	Outgoing
2020-04-02	06:00 PM	04m 15s	Outgoing
2020-04-02	05:54 PM	09s	Incoming
2020-04-02	04:08 PM	20s	Incoming
2020-04-01	02:11 PM	07m 21s	Outgoing
2020-04-01	01:26 PM	05s	Outgoing



Call Report For Tom Daniels

Summary :

CallType	Count	Duration
Incoming	1	32m 55s
Outgoing	1	02m 48s
Missed	0	-
Rejected	0	-
Total	2	35m 43s

Phone Number :

(734)972-9447

Duration :

2020-04-01 to 2020-04-30

Total Days :

30 days

Analysis :

Longest Call

Date : 2020-04-14
Call Type : Incoming
Duration : 32m 55s

Average Call Duration

Avg. Call Duration per Call : 17m 51s
Avg. Call Duration per Day : 01m 11s

Day Frequently Talked

Date :
No of Calls : 0 calls
(Incoming Outgoing)

Call History :

Date	Time	Duration	Type
2020-04-14	09:05 AM	32m 55s	Incoming
2020-04-08	11:13 AM	02m 48s	Outgoing



Call Report For Joe Chambers

Summary :

CallType	Count	Duration
Incoming	2	09m 22s
Outgoing	0	00s
Missed	0	-
Rejected	0	-
Total	2	09m 22s

Phone Number :

+1517-581-4114

Duration :

2020-04-01 to 2020-04-30

Total Days :

30 days

Analysis :

Longest Call

Date : 2020-02-05
Call Type : Incoming
Duration : 19m 07s

Average Call Duration

Avg. Call Duration per Call : 04m 41s
Avg. Call Duration per Day : 18s

Day Frequently Talked

Date : 2020-03-10
No of Calls : 2 calls
(2 Incoming 0 Outgoing)

Call History :

Date	Time	Duration	Type
2020-04-20	03:34 PM	59s	Incoming
2020-04-20	02:58 PM	08m 23s	Incoming