

LEONI TOWNSHIP OFFICE
913 FIFTH ST.
MICHIGAN CENTER MI 49254
517-764-4694 PHONE 517-764-1380 FAX
leonitwp@leonitownship.com

LEONI TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING
MINUTES
June 9, 2020

The Leoni Township Board of Trustees held a Regular Board Meeting on June 9, 2020 @ 6:00 PM, the meeting was held by zoom.us. Attendees participated through <http://www.zoom.us> or by telephone.

Call to Order 6:00 pm
Members Present: Supervisor Linnabary, Clerk Pickett, Treasurer Clemente and Trustees Cole, Cox, McGee and Horning
Members Absent: None
Attendance Approximately: 30

BRIEF PUBLIC COMMENT:

Public Comment Opened 6:01 pm
Public Comment Closed 6:04 pm

APPROVAL OF AGENDA

*Motion by Linnabary support by Cox to **approve** the agenda as presented.*

*Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox
0 Nays **Motion Passed***

APPROVAL OF ACCOUNTS PAYABLE:

*Motion by Linnabary, support by Clemente to **approve** Accounts payable June 10, 2020 in the amount of \$154,870.43, May 14-June 1 in the amount of \$179,976.56, Budget Amendments and the Expenditure Report.*

*Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox
0 Nays **Motion Passed***

CONSENT AGENDA:

*Motion by Linnabary, support by Clemente to **approve** the Consent Agenda as with the change to the May 12, 2020 minutes item #6 to include a "0" to make it read \$23,000.*

*Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox
0 Nays **Motion Passed***

OLD BUSINESS:

1. Follow-up with Howard Linnabary and the Assessing Dept on personal property tax for Marijuana businesses

Board discussion, Howard is still working with assessing for answers.

NEW BUSINESS:

1. Set special meeting date to **approve** budget appropriations for June 18, for Discussion and June 29, 2020 for Budget approval.

Motion by Clemente, support by Cole to approve the Date of June 18, 2020 at 6:30 pm for the Board of Trustees Budget Work Session Meeting and to set the date for The Board of Trustees Budget Appropriations Act Meeting for June 29th, 2020 at 6:30pm

*Roll call by voice vote: **Motion carried***

2. Helene Rhoads retirement date and Part-time effective date

*Motion by Linnabary, support by Cole to **table** until we get the effective dates.*

*Roll call by voice vote: **Motion carried***

3. Temporary resolution to suspend late fees and penalties associated with delinquent sewer, water, misc. receivables, and special assessments for transfer to 2020 winter taxes

*Motion by Clemente, support by McGee to **approve** the resolution relieving Treasurer obligation to Impose a 10% Surcharge on Delinquent Invoices for Fiscal Year 2020*

*Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox
0 Nays **Motion Passed***

4. Board direction of Clerk to publish public hearing notice for WWTP CWSRF MBR Improvement Project Plan for July 14, 2020.

Motion by Clemente, support by Cole to direct Clerk Pickett to publish the public hearing notice for the WWTP CWSRF MBR Improvement Project Plan for July 14, 2020 once the appropriate verbiage is returned from EGLE.

*Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox
0 Nays **Motion Passed***

5. WWTP Fine Screen Replacement Quote and Replacement Strategy

*Motion by Clemente, support by Linnabary to **accept** the F&V proposal to replace the 3mm basket on Huber unit #2 at a cost of \$58,287.72 and consider it a F&V maintenance allowance item.*

*Roll call vote: 6 Ayes Linnabary, Pickett, Clemente, Horning, McGee and Cox
1 Nays Cole **Motion Passed***

6. WWTP Centrifuge annual major maintenance (exceeded 5,000 hours)

*Motion by Linnabary, support by Clemente to **approve** WWTP Centrifuge annual maintenance through Alfa Lavel for \$15,135.88 to be paid from the sewer maintenance allowance.*

*Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox
0 Nays **Motion Passed***

7. & 8. Napoleon Lift Station Survey Proposal and Falahee Road Utility Extension Survey Proposal
*Motion by Linnabary, support by Clemente to **approve** both proposals for the cost of \$3,000 total to be done concurrently to save township an additional \$2,000 by maximizing efficiency, to be divided and paid out of collection and water funds.*

*Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox
0 Nays **Motion Passed***

9. WWTP Asset Inventory Proposal

*Motion by Linnabary, support by Clemente to **approve** WWTP Asset Inventory Proposal for the amount of \$9,800.00 to be paid out of the sewer fund.*

*Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox
0 Nays **Motion Passed***

10. SRF Project Plan Update – Information only
Discussion by Corey Turner from F&V to Schedule the Public Hearing for the SRF Project Plan. Plan will be listed on the Township Website, published in The Salesman on June 14, 2020 and at the Township Hall for public viewing.

11. WWTP Headworks Odor Control

A. Construction Management Agreement Exhibit A

*Motion by Linnabary, support by Clemente to **approve** the Construction Management Agreement Exhibit A for \$1,875,086.00 to be expensed as a capital improvement.*

*Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox
0 Nays **Motion Passed***

B. Bid Alternate No. 1 for complete demolition of existing Biofilter

Motion by Linnabary, support by McGee to Remove from the Agenda.

*Roll call by voice vote: **Motion carried***

C. Construction phase engineering services

*Motion by Linnabary, support by Clemente to **approve** the Construction phase engineering services agreement for the Headworks Odor Control improvements with F&V Construction in the amount of \$87,000 to be expensed as a capital improvement.*

*Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox
0 Nays **Motion Passed***

12. Employee Cost of Living Adjustment 1.6%

*Motion by Clemente, support by Horning to **approve** the 1.6% Cost of Living Adjustment (COLA) for the Leoni Township salaried and hourly employees, consistent with Social Security Administration CY 2020 calculations, based on the base pay rates established in the Pay Matrix resolution adopted by the Leoni Township Board of Trustees on June 11, 2019*

*Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox
0 Nays **Motion Passed***

13. Lawnmower for DPW

*Motion by Cole, support by Pickett to **table** for further details on different mower options.*

*Roll call by voice vote: **Motion carried***

14. Farmhouse repairs.

Motion by McGee, support by Linnabary to have Scott from DPW assess, schedule and prioritize repairs and for the next incoming rent payments be used to reimburse the Township General Fund for the wages.

*Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox
0 Nays **Motion Passed***

15. Brills Lake Fire barn

*Motion by McGee, support by Clemente to **table** for July's Board of Trustees meeting.*

*Roll call by voice vote: **Motion carried***

16. Hall Rental

*Motion by Pickett, support by Cole to **cancel** allowing the Township hall to be rented and no longer book rental agreements due to liability concerns.*

*Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox
0 Nays **Motion Passed***

DISCUSSION:

1. Municode Update.

Board Discussion on the Municode progress with getting ordinances updated and sent to Municode for codification. Process is moving forward nicely. Looking forward to possibly having it complete by the end of the year.

2. Microbusinesses

Board Discussion in regards to the Marijuana microbusinesses. Ordinance is prepared for accepting applications.

3. Hybrid Remote Attendance

Board Discussion on continuing to use remote attendance after the Executive order lifts. Attorney Guy Conti to discuss with other municipalities and or State Reps for their guidance and or suggestions. Executive order currently is through June 30, 2020

4. Dam

Board discussion on working on getting the dam repaired and any grants that are available.

PUBLIC COMMENT:

Public Comment Opened 8:38 pm

Public Comment Closed 8:48 pm.

Motion by Linnabary to adjourn, support by Cox

*Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox
 0 Nays **Motion Passed***

Meeting adjourned at 8:48 p.m.

Kerry Pickett, Clerk