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LEONI TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING  
MINUTES  
May 12, 2020

The Leoni Township Board of Trustees held a Regular Board Meeting on May 12, 2020 @ 6:00 PM, the meeting was held by zoom.us. Attendees participated through <http://www.zoom.us> or by telephone.

Call to Order 6:01 pm  
Members Present: Supervisor Linnabary, Clerk Pickett, Treasurer Clemente and Trustees Cole, Cox, McGee and Horning  
Members Absent: None  
Attendance Approximately: 32

**BRIEF PUBLIC COMMENT:**

Public Comment Opened 6:03 pm  
Public Comment Closed 6:06 pm

**APPROVAL OF AGENDA**

*Motion by Cole, support by Linnabary to **approve** the agenda as presented.*

Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox  
0 Nays **Motion Passed**

**APPROVAL OF ACCOUNTS PAYABLE:**

*Motion by Linnabary, support by Cox to **approve** Accounts payable May 12, 2020 in the amount of \$339,730.25*

Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox  
0 Nays **Motion Passed**

*Motion by Linnabary, support by Clemente to **approve** Accounts payable April 16 – May 4, 2020 in the amount of \$163,927.16*

Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox  
0 Nays **Motion Passed**

*Motion by Linnabary, support by Clemente to **approve** the Budget Amendments as presented.*

Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox  
0 Nays **Motion Passed**

*Motion by Linnabary, support by Cox to **approve** the transfer of \$300,000.00 for GL Fund to Public Safety.*

Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox  
0 Nays **Motion Passed**

**CONSENT AGENDA:**

*Motion by Linnabary, support by Clemente to **approve** the Consent Agenda as presented.*

*Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox  
0 Nays **Motion Passed***

**OLD BUSINESS:**

1. Parks and Recreation Committee

*Motion by Linnabary, support by McGee to **approve** the nominations for the reinstated Parks and Recreation Committee; committee members to be Judy Southworth (EJ), John Spencer (EJ), Eugene Weber (GL), Debbie Chambers (MC), and Howard Linnabary (MC).*

*Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox  
0 Nays **Motion Passed***

2. 90 Days Resolution for Remote Meeting during Covid-19

*Motion by McGee, support by Cole to **remove** from old Business and **table** indefinitely.*

*Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox  
0 Nays **Motion Passed***

**NEW BUSINESS:**

1. Clarification on LLC Name for Greehaus litigation (No new language)

*Motion by McGee, support by Clemente to **allow** Cullen Harkness to change the name from Greenzone to 420 Meds LLC on the settlement agreement between Leoni and Montrowe LLC.*

*Roll call vote: 6 Ayes Linnabary, Pickett, Clemente, Horning, McGee and Cox  
1 Nays Cole **Motion Passed***

2. Thrush Road Lift Station Quote from JETT Pump and Valve LLC for \$16,522.91 from sewer maintenance fund.

*Motion by Cole, support by Pickett to **approve** option#3 to purchase the replacement pump to be paid from the sewer maintenance fund from JETT Pump and Valve LLC for the amount of \$16,522.91.*

*Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox  
0 Nays **Motion Passed***

3. UFS Resolution concerning Water service rates (Water Rates)

*Motion by Clemente, support by Pickett to **approve** the UFS Resolution as presented.*

*Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox  
0 Nays **Motion Passed***

4. Mutual NDA Confidential Agreement (Consumers Energy Gray Water)

*Motion by Pickett, support by Linnabary to **approve** signing the Mutual NDA Confidential Agreement with Consumers Energy with approval from Township Attorney Guy Conti.*

*Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox  
0 Nays **Motion Passed***

5. PSA for MBR Improvement Project (Filter Replacement)

*Motion by Clemente, support by Pickett to **approve** entering into the PSA with F&V for the MBR Improvement Project for \$396,000.00 to be billed monthly on the percentage of work completed to be paid out of the Sewer Maintenance Fund as a Capital Expense.*

*Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox  
0 Nays **Motion Passed***

6. Project Plan Development for SRF application (Filter Replacement)

*Motion by Clemente, support by Cox to **approve** the Leoni Township Wastewater Treatment Plant (WWTP) Clean Water State Revolving Fund (CWSRF) Project Plan Proposal for Professional Engineering Services in the lump sum of \$23,000.00 payable from the sewer fund and classified as a capital expense.*

*Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox  
0 Nays **Motion Passed***

7. MBR Expansion Study for additional capacity (Filter Expansion)

*Motion by Cole, support by Pickett to **approve** the MRB Expansion Study from F&V for Filter Replacement Project at the WWTP in the amount of \$17,800 to be paid from the sewer maintenance fund.*

*Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox  
0 Nays **Motion Passed***

8. F&V Update on all projects current and upcoming.

*Discussion with Matthew Johnson on all current and up and coming projects and developing reports to show the process and progress of each.*

9. Policy for Disease Exposure Control Directive -COVID-19 (Coronavirus)

*Motion by Pickett, support by McGee to **approve** the Policy as presented for putting in place a Disease Exposure Control Directive.*

*Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox  
0 Nays **Motion Passed***

10. DNR Recreational Passport Grant-Leoni Mill Pond

*Motion by McGee, support by Cole to **approve** the amended resolution as written for the DNR Recreational Passport Grant for the Leoni Mill Pond to allow continuation of the grant application process.*

*Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox  
0 Nays **Motion Passed***

11. Rate Reduction Request During Covid-19

*Motion by McGee, support by Pickett to adopt the language suggestion from Township Attorney Guy Conti in his email to Howard Linnabary as our standard response to all COVID related rate reduction requests regarding water and/or sewer usage for uniform treatment of all.*

*Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox  
0 Nays **Motion Passed***

**DISCUSSION:**

1. Late fees and penalties associated with delinquent sewer, water, misc. receivables, and special assessments for transfer to winter taxes.

*Discussion with Treasurer Patrick Clemente on working with Attorney Guy Conti and drafting temporary resolution to suspend late fees and penalties during the Covid-19 pandemic*

2. Vactor Truck Purchase

*Matthew Johnson from F&V discussed options for the Saw Grant and available advantages and disadvantages to the Township with a purchase of a used Vactor Truck.*

3. Napoleon Lift Station

*Discussion with Matthew Johnson and Ken Baker from F&V regarding how to move forward with the Napoleon Lift Station repairs and what the process will involve.*

4. Falahee Road Water Main Extension

*Discussion with Matthew Johnson and Ken Baker from F&V regarding what is needed and what the project would require for Extending water on Falahee Road.*

5. Assessing Dept to research assessing personal property taxes on Marijuana Businesses.

*Board Discussion on how the businesses will have the personal property tax assessed. Howard Linnabary will follow up with the Assessing Office for further review.*

6. Brills Lake Fire Station

*Discussion on the Lease agreement with Danny Hammond of Hammond Farms and the application of Biosolids from WWTP in exchange for use of storage at the Brills Lake Fire Station.*

PUBLIC COMMENT:

Public Comment Opened 8:12 pm

Public Comment Closed 8:35 pm.

*Motion by Linnabary to adjourn, support by Pickett*

*Roll call vote: 7 Ayes Linnabary, Pickett, Clemente, Cole, Horning, McGee and Cox*

*0 Nays*

***Motion Passed***

*Meeting adjourned at 8:36 p.m.*

Kerry Pickett, Clerk