

TOWNSHIP OF LEONI
ZONING BOARD OF APPEALS
VARIANCE APPLICATION

The Zoning board of Appeals (ZBA) is created to offer reviews and decisions when an interpretation of the Zoning Ordinance is questioned, when an order or decision of an administrative official or body is questioned, or when a variance from the strict interpretation of the ordinance is sought to avoid a specific hardship. A hardship must involve a unique situation rather than one, which represents a minor inconvenience. The ZBA must comply with does not have the power to rezone or change uses. Any decision of the ZBA must comply with the basic (intent) of the ordinance while maintaining the public health, safety and welfare of the area and the community at large.

In order to expedite your request, it is required that you submit certain basic information to allow ZBA members the opportunity to properly understand and consider the request.

When providing the required information, you may attach additional or supplemental information if you feel it will be useful.

There are 5 (five) regular members on the ZBA. If at the time of the hearing there are only 4 (four) ZBA members present, the possibility of a tie vote exists. If a tie vote should occur, the variance is **not** approved. However, you will be given the option at the beginning of your hearing of either continuing or bringing your case before the ZBA at a future hearing.

The fee for a variance is \$225.00 (two-hundred twenty-five dollars). The hearing will be held approximately 4 (four) weeks after the completed application and fee are received. You may acquire your building permit 30 (thirty) days after the variance has been approved.

PLEASE KEEP THIS LETTER FOR YOUR INFORMATION