

Application for Building and Plan Examination

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Note: A Separate Must Be Completed for Plumbing, Mechanical, and Electrical Work Permits

I. PROJECT INFORMATION				
PROJECT NAME		ADDRESS		
CITY	VILLAGE	TOWNSHIP	COUNTY	ZIP CODE
BETWEEN		AND		
II. IDENTIFICATION				
A. OWNER OR LESSEE				
NAME		ADDRESS		
CITY	STATE	ZIP CODE	PHONE	
B. ARCHITECT OR ENGINEER				
NAME		ADDRESS		
CITY	STATE	ZIP CODE	PHONE	
LICENSE NUMBER		EXPIRATION DATE		
C. CONTRACTOR *If Homowner Pulls Permit, a Homeowner Permit Policy Must Be Signed				
NAME		ADDRESS		
CITY	STATE	ZIP CODE	PHONE	
BUILDERS LICENSE NUMBER		EXPIRATION DATE		
FEDERAL EMPLOYER ID NUMBER OR REASON FOR EXEMPTION				
WORKERS COMP INSURANCE CARRIER OR REASON FOR EXEMPTION				
MESC EMPLOYER NUMBER OR REASON FRO EXEMPTION				
III. TYPE OF IMPROVEMENT AND PLAN REVIEW				
A. TYPE OF IMPROVEMENT AND DESCRIPTION (Items 1-6 complete sections I-VI) All others I-III, and VI				
1. DECK	2. REMODEL	3. ALTERATION	4. REPAIR	5. FENCE
6. SHED	7. ROOF	8. POOL	9. DEMO	10. SIGN
B. DESCRIPTION (If commercial, enter value here):				
C. PLAN REVIEW REQUIRED				
Plans are not required for alterations and repair work determined by the building official to be of minor nature				
Plans and specifications are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architects or engineer's seal and signature.				
_____ Signature			_____ Date	