

Application for Building and Plan Examination

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Note: A Separate Must Be Completed for Plumbing, Mechanical, and Electrical Work Permits

I. PROJECT INFORMATION									
PROJECT NAME		ADDRESS							
CITY	VILLAGE	TOWNSHIP	COUNTY	ZIP CODE					
BETWEEN		AND							
II. IDENTIFICATION									
A. OWNER OR LESSEE									
NAME		ADDRESS							
CITY	STATE	ZIP CODE	PHONE						
B. ARCHITECT OR ENGINEER									
NAME		ADDRESS							
CITY	STATE	ZIP CODE	PHONE						
LICENSE NUMBER		EXPIRATION DATE							
C. CONTRACTOR *If Homowner Pulls Permit, a Homeowner Permit Policy Must Be Signed									
NAME		ADDRESS							
CITY	STATE	ZIP CODE	PHONE						
BUILDERS LICENSE NUMBER		EXPIRATION DATE							
FEDERAL EMPLOYER ID NUMBER OR REASON FOR EXEMPTION									
WORKERS COMP INSURANCE CARRIER OR REASON FOR EXEMPTION									
MESC EMPLOYER NUMBER OR REASON FRO EXEMPTION									
III. TYPE OF IMPROVEMENT AND PLAN REVIEW									
A. TYPE OF IMPROVEMENT AND DESCRIPTION (Items 1-6 complete sections I-VI) All others I-III, and VI									
1.	NEW BUILDING	2.	GARAGE/ POLE BARN	3.	SUNROOM	4.	PORCH	5.	BREEZEWAY
6.	ADDITION								
B. DESCRIPTION (If commercial, enter value here):									
C. PLAN REVIEW REQUIRED									
<p>Plans are not required for alterations and repair work determined by the building official to be of minor nature</p> <p>Plans and specifications are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architects or engineer's seal and signature.</p>									
<p>_____</p> <p>Signature Date</p>									