# To the Residents of Leoni Township,

Effective March, 16, 2020 at 5:00 PM, the Leoni Township offices will be closed due to COVID-19 pandemic. The office will remain closed to the public from entering until further notice.

\*\*\*The Treasurer's office Drive-Up window will be open from 7:30 am to 5 pm from Monday through Thursday effective June 15, 2020 during the office closure to receive <a href="mailto:cash and check">cash and check</a> payments for utility bills. We encourage residents to mail checks and money orders to minimize social contact as much as possible. For those residents mailing payments and requesting a receipt, please include a self-addressed, self-stamped envelope with your payment. We also encourage residents paying with debit or credit cards to use BS&A Online and navigating to Leoni Township, Utility Billing Payments at the following web address: <a href="http://is.bsasoftware.com/">http://is.bsasoftware.com/</a> or the direct link (also available at <a href="http://is.bsasoftware.com/">www.leonitownship.com</a> home page) below:

https://bsaonline.com/OnlinePayment/OnlinePaymentSearch?PaymentApplicationType=10&uid=229

- Staff will not be regularly available during this time, but residents can use the drop boxes at the front and rear of the building to drop off payments or documents.
- Residents may also send e-mails or leave voice mail to contact the departments listed below.

# **Supervisor**

hlinnabary@leonitownship.com

(517)745-4500

## **Department of Public Works / Waste Water Treatment Plant**

hlinnabary@leonitownship.com

DPW: (517)522-8445

#### **Assessing**

Assessingdept@leonitownship.com

(517)936-2301

# **Building Department**

bldg@leonitownship.com

(517)581-4114

## Clerk

clerk@leonitownship.com

(517)936-2305 or (517)936-2290

#### **Treasurer**

treasurer@leonitownship.com

(517)936-2291 or (517)936-2303